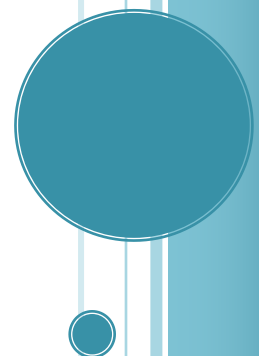


# SASKATCHEWAN COLLEGE OF MIDWIVES

*2016/2017 Annual Report*



# SASKATCHEWAN COLLEGE OF MIDWIVES

## OUR ROLE

### Mission

The Saskatchewan College of Midwives (SCM) strives to ensure that its members provide competent and ethical care to the clients they serve. The SCM adopts standards that should ensure its members are responsive to individual and community needs. The SCM promotes a model of care for the profession of midwifery that encourages informed choice for the client and participation of women by providing standards and guidelines for the midwives that ensure a high quality of care and protection of the public. The SCM is responsive to the public and the College's members.

### Mandate

The SCM mandate is to serve and protect the public interest by regulating midwifery practice in accordance with *The Midwifery Act*, *The Midwifery Regulations*, *The Regulatory Bylaws* and other relevant legislation. The goal of the SCM is to register qualified, competent midwives to provide safe, high quality care to women and their families in the province of Saskatchewan.

### Transitional Council 2016-2017 Appointed Members

Debbie Vey, RM, Chairperson  
Debbie Mpofu, RM, Vice-Chairperson  
George Carson, MD, CSPQ, FRCSC, FSOGC  
(resigned July 2016)  
Ray Joubert, BSP (resigned July 2016)  
Gail Rosseker  
Maud Addai, RM  
Rosalind Lydiate, RM  
Sharon Staseson, RN  
Stella DeVenney, RN(NP)  
Brenda Kirtzinger, BComm, MHS, CHE  
Dr. Kristine Mytopher, M.D., F.R.C.S.(C)  
Laveena Tratch, RN

### Employees 2016-2017

Cheryl Olson, Executive Director/Registrar  
Maureen Belanger, Executive Assistant

## Chairperson Report

### Debbie Vey, RM

The Transitional Council manages the affairs of the College and regulates the profession of midwifery in the public interest. On behalf of the Transitional Council of the Saskatchewan College of Midwives (SCM), the following is a summary of the College's activities during the fiscal year ending March 31, 2017.

#### Staff and Council:

- The Transitional Council met four times and held five email meetings. One regularly scheduled meeting was cancelled due to a minimal number of agenda items.
- Four new members were appointed to the Council.
- Letters were sent to Honourable Jim Reiter, Minister of Health and to Duane Mombourquette, Executive Director, Partnerships and Workforce Planning, requesting information about the government's plans for the future of midwifery in the province and specifically, any potential that may exist for funding independent midwifery practice. The College was advised that "outside of the RHA practice model, public payment for fee for service practitioners is limited to physicians. At this time, there are no plans to expand public payment for midwives beyond the regional employee model."
- In October of 2016, the College received notification from the Ministry of Health, that, due to the fiscal restraints the Government of Saskatchewan is currently experiencing, they would be withholding 50% of the College's operational grant for the 2016/2017 fiscal year. The Council sent a letter to Duane Mombourquette, respectfully expressing disappointment with their decision to deny a regulatory body, charged with the mandate to protect the public, its primary source of funding.
- A letter was sent to RHA Midwifery Programs requesting that they provide information to the College with respect to how they intend to determine and ensure that the candidates hired into a Second Attendant position meet the competencies and possess the qualification required, as stated in the SCM policy on Second Attendants. Specifically, the competencies will be reasonably assured in someone who is not a member of a regulated health profession. At this point in time, we understand that this matter has been placed on hold until all of the complexities can be sorted out at the regional health authority level.
- The College was asked to provide feedback to the Saskatchewan Advisory Panel on Health Systems Structure. The Council provided their perspectives and recommendations for their consideration.

#### Members:

- The Council approved/reapproved the following College policies:
  - Second Attendant
  - Vaginal Birth After One Previous Low Segment Caesarean Section
- The Terms of Reference for the Ad Hoc Committee on Independent Midwifery Practice were approved.
- The Council Adopted the CMRC Position Statement on the "Protected Title of Midwife".
- The following members were appointed to the Ad Hoc Committee on Independent Practice:
  - Debbie Mpofu, RM (1 RM Member from the Transitional Council)
  - Sharon Staseson, RN (1 non-RM Member from Transitional Council)
  - Tracy Hydeman, RM (nominated by the Midwives Association of Saskatchewan)
  - Romaine Abrams, RM (nominated by the Midwives Association of Saskatchewan)

- The Council appointed the following members of the Transitional Council to the Discipline Committee:
  - Stella DeVenney, RN(NP)
  - Laveena Tratch, RN
- The Council appointed the following member of the Transitional Council to the Audit Committee:
  - Brenda Kirtzinger, BComm, MHS, CHE
- The Council appointed the following member of the Transitional Council to the Ad Hoc Committee on Controlled Drugs and Substances:
  - Laveena Tratch, RN

**Regulatory Activities, Legislation and Policy:**

- Please note that there was an error in the printed 2015/2016 Annual Report in the Financial Statements under “Deferred Revenues relating to each fiscal year are as follows:”

Capital Grant	\$36,494.00
2007 – 2008 Grant	\$50,642.00

**Should have read:**

Capital Grant	\$33,650.00
2007 – 2008 Grant	\$44,792.00

The Audit Committee and the Transitional Council received and approved the correct numbers.

- Proposed amendments to *The Midwifery Regulations* have been finalized.

**Complaints and Discipline**

- The Transitional Council was made aware of an Alternative Dispute Resolution Agreement between a member and the SCM Professional Conduct Committee (PCC). They were advised that the PCC is of the opinion that no further action with respect to the matter under investigation is warranted because the member and the Complainant have consented to its resolution on the terms contained in the agreement.

**External Relations and Other Initiatives:**

- We continue to be actively involved with the Canadian Midwifery Regulators Council (CMRC) and the maintenance of the Canadian Midwifery Registration Examination (CMRE).
- We participate in the provincial Network of Interprofessional Regulatory Organizations (NIRO) in Saskatchewan as time allows.

We look forward to our 10th year of regulated midwifery in the province of Saskatchewan and to providing safe, high quality midwifery care for women and their babies.

Sincerely,



## Executive Director/Registrar Report Cheryl Olson

I am delighted to report on the activities of the Saskatchewan College of Midwives (SCM) over the past year.

At the end of the fiscal year, March 31, 2017, there were 15 registered midwives licensed to practice midwifery in Saskatchewan.

The College continues to receive inquiries about the membership and licensure process as well as requests for information about midwifery education. The existing midwifery program sites in the province support the clinical placement of midwifery students enrolled in recognized midwifery education programs. As such, three student licences were issued in this fiscal year.

In keeping with our mandate and the Strategic and Operational Plans of the College, we continually strive to improve upon our communication with the public and our members. In consultation with our membership and other stakeholders, the College develops and implements clinical and other policies that are relevant and evidence-based to provide guidance and direction to registered midwives.

We look forward to the growth of regulated midwifery in Saskatchewan in the coming years.

As always, with gratitude...

A handwritten signature in dark purple ink that reads "C Olson". The letters are cursive and slightly slanted.

## Registration Data Saskatchewan College of Midwives (SCM)

Inquiries	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017 As of March 31/17	Number of inquiries resulting in SCM Membership & Licensure to Date (Total - All Categories for All Years)
SCM Membership & Licensure	13	18	17	28	32	23	23	19	7	1	51
Midwifery Education Programs	0	11	15	15	13	17	6	14	4	2	

**Note: Membership & Licensure did not necessarily occur within the inquiry year.**

## 2016 Annual Meeting – Transitional Council Follow-up

There were no matters identified at the 2016 Annual Meeting that required follow-up by the Transitional Council.

## SASKATCHEWAN COLLEGE OF MIDWIVES COMMITTEES

### Professional Conduct Committee

#### Committee Members

Barbara Puckett, RN(NP), Saskatoon, Saskatchewan  
 Debbie Vey, RM, Fort Qu'Appelle, Saskatchewan  
 Carol Griffin, RM, Steinbach, Manitoba  
 Bridget Mensah, RM, British Columbia (Former RM in Regina, Saskatchewan)  
 Merrilee Rasmussen, Q.C. BA LLB MA LLM, Legal Counsel, Regina, Saskatchewan

### Discipline Committee

#### Committee Members

Dr. Kathy Lawrence, General Practitioner, Regina, Saskatchewan  
 Heather Wood, RM, Victoria, British Columbia  
 Kari Hammersley, RM, Brandon, Manitoba  
 Ray Joubert, BSP, Regina, Saskatchewan (resigned July 2016)  
 Stella DeVenney, RN(NP), Regina, Saskatchewan  
 Laveena Tratch, RN, Regina, Saskatchewan

### Audit Committee

#### Committee Members

Tracy Hydeman, RM, Regina, Saskatchewan  
 Joanna South Perras, RM, Regina, Saskatchewan  
 Brenda Kirtzinger, BComm, MHS, CHE, Regina, Saskatchewan  
 Ray Joubert, BSP, Regina, Saskatchewan (resigned July 2016)

# **Saskatchewan College of Midwives**

## **Financial Statements**

**Year Ended March 31, 2017**

# Saskatchewan College of Midwives

March 31, 2017

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**Independent Audit Report**

To the Members of  
Saskatchewan College of Midwives

We have audited the Statement of Financial Position of Saskatchewan College of Midwives as at March 31, 2017 and the Statements of Operations and Changes in Financial Position, and a Summary of Significant Accounting Policies.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Non-Profit Organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility**

Our responsibility is to express opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian Generally Accepted Auditing Standards. These standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

**Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of the association as at March 31, 2017 and the results of its operations and changes in financial position for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

*Priority Accountants CPA*

**Priority Accounting Services CPA Prof. Corp.**

April 28, 2017

# Saskatchewan College of Midwives

## Statement of Financial Position

March 31, 2017

	Note	2017	2016
<b>Assets</b>			
<b>Current</b>			
Cash		\$ 27,544	\$ 51,357
GST Receivable		1,464	715
Investments	b.4.	102,000	188,654
Prepaid Expenses		15,139	21,642
		<b>146,147</b>	<b>262,368</b>
<b>Capital</b>			
Capital Assets	5.	-	-
<b>Total Assets</b>		<b>\$ 146,147</b>	<b>\$ 262,368</b>
<b>Liabilities:</b>			
<b>Current</b>			
Accounts Payable		\$ 1,426	\$ 655
Deferred Revenue	6.	144,721	261,713
		<b>146,147</b>	<b>262,368</b>
<b>Net Assets:</b>			
Unrestricted		-	-
<b>Total Liabilities and Net Assets</b>		<b>\$ 146,147</b>	<b>\$ 262,368</b>

APPROVED BY SCM TRANSITIONAL COUNCIL



Chairperson



Executive Director/Registrar

# Saskatchewan College of Midwives

## Statement of Operations

For the Year Ended March 31, 2017

	2017	2016
<b>Revenue</b>		
Government Grant	\$ 215,492	\$ 202,850
Application Fees	1,000	200
CMRE - Exams	750	-
License Fees	28,800	22,050
Cost Recovery	-	135
Interest and Other Revenue	1,389	964
Student Membership	400	500
	<b>247,831</b>	<b>226,699</b>
<b>Expenses</b>		
Accounting & Audit Fees	4,162	4,004
Bank charges	646	223
CMRC Expenses	2,519	2,647
CMRE Expenses	1,750	1,000
Communications	995	2,279
Consultants	495	-
Insurance	1,653	1,640
Legal Fees (Schedule 1)	12,291	6,338
Meetings & Conferences	6,004	2,966
Office expenses	7,377	6,373
Office Rental	8,400	8,400
Professional Development	704	-
Salaries and Benefits	189,859	182,123
Telephone	1,971	2,168
Transitional Council	9,005	6,538
	<b>247,831</b>	<b>226,699</b>
<b>Excess (Deficiency) of Revenue Over Expenses</b>	\$ -	\$ -

# Saskatchewan College of Midwives

## Statement of Changes in Financial Position

For the Year Ended March 31, 2017

	2017	2016
<b>CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES:</b>		
Excess of revenue over expenses	\$ -	\$ -
Changes in non-cash working capital:		
Accounts Receivable	-	2,310
GST Receivable	(750)	2,016
Prepaid Expenses	6,503	(5,830)
Accounts Payable	782	(3,279)
Deferred Revenue	(116,992)	(8,699)
	<b>(110,467)</b>	<b>(13,482)</b>
<b>Net cash increase (decreases) in cash and cash equivalents</b>	<b>(110,467)</b>	<b>(13,482)</b>
Cash and cash equivalents at beginning of period	240,011	253,493
<b>Cash and cash equivalents at end of period</b>	<b>\$ 129,544</b>	<b>\$ 240,011</b>
Cash and cash equivalents consist of the following:		
Bank	\$ 27,544	\$ 51,357
Investments	102,000	188,654
	<b>\$ 29,544</b>	<b>\$ 240,011</b>

# Saskatchewan College of Midwives

## Notes to the Financial Statements

For the Year Ended March 31, 2017

### 1. Purpose of the Organization

The mandate of the College of Midwives (The College) is to serve and protect public interest by regulating midwifery practice in accordance with The Midwifery Act, midwifery regulations, the regulatory bylaws and other relevant legislation. The goal of the College is to register qualified, competent midwives to provide safe, high quality care to women and their families in the Province of Saskatchewan.

### 2. Basis of Accounting

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organization.

The entity is using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay. Expenses also include the amortization of tangible capital assets.

### 3. Significant Accounting Policies

#### a. Cash and cash equivalents

Cash and cash equivalents includes cash in Operating and Savings bank accounts, and petty cash of \$200.

#### b. Financial instruments

All financial instruments are measured at fair value on initial recognition. Measurement in subsequent periods depends on whether the financial instrument has been classified as held for trading, available for sale, held to maturity, loans and receivables, or other financial liabilities.

##### Investments

Investments have been recorded at costs.

##### Accounts Receivable and Accounts Payable

Accounts receivable include financial instruments categorized as loans and receivables and are reported at amortized cost.

Accounts payable include financial instruments categorized as other liabilities and are reported at amortized cost.

#### c. Measurement Uncertainty

Saskatchewan College of Midwives is incorporated under the Non-Profit Corporations Act, 1995 as a

# Saskatchewan College of Midwives

## Notes to the Financial Statements

For the Year Ended March 31, 2017

### 3. Significant Accounting Policies continued

#### c. Measurement Uncertainty continued

not-for-profit organization and is exempt from income taxes. The preparation of financial statements in accordance with Canadian Accounting Standards for Not-For-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities to disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically and, as adjustments are necessary, they are reported in earnings in the period in which they become known.

#### d. Revenue Recognition

Revenue, including donations and licensing fees, are recorded in the year in which it is received or receivable. Grant revenues not utilized within the current fiscal period are deferred for use in future periods.

#### e. Capital Assets

Capital assets are recorded at cost. Amortization is calculated as follows:

Computer Equipment      3 years, using straight line method

Office Equipment      10 years, using straight line method

Grants received specifically for purchase of capital assets are applied against the capital assets accounts. All capital assets purchased to date have been through grant funds.

#### f. Income Taxes

Saskatchewan College of Midwives was incorporated under the Non-Profit Corporations Act, 1995, and therefore is not subject to either federal or provincial income taxes.

### 4. Investments

	2017	2016
GICs earning interest of 0.90%-1% per annum, maturing on March 26, 2018	\$ 100,000	\$ 100,000
Short-term investment purchased November 4, 2015	2,000	2,000
GICs earning interest of 0.65% per annum, maturing on January 30, 2017	-	86,654
<b>Total</b>	<b>\$ 102,000</b>	<b>\$ 188,654</b>

# Saskatchewan College of Midwives

## Notes to the Financial Statements

For the Year Ended March 31, 2017

### 5. Capital Assets

			2017	2016
	Cost	Grants Applied	Net Book Value	Net Book Value
Computer Equipment	\$ 6,148	\$ (6,148)	-	\$ -
Office Equipment	10,207	(10,207)	-	-
<b>Total</b>	<b>\$ 16,355</b>	<b>\$ (16,355)</b>	<b>-</b>	<b>\$ -</b>

### 6. Deferred Revenue

The College receives grant monies during the year. Any funds not spent during the year, are included in deferred revenue and carried forward to be used in a future fiscal period.

**Deferred Revenue is calculated as follows:**

	2017	2016
Deferred Revenue, opening balance	\$ 261,713	\$ 270,412
Grant funds received (operational)	98,500	197,000
Funds spent during year	(215,492)	(205,699)
<b>Total</b>	<b>\$ 144,721</b>	<b>\$ 261,713</b>

**Deferred Revenues relating to each fiscal year are as follows:**

	Amount
Capital Grant	33,645.00
2008-09 Grant	52,216.00
2009-10 Grant	45,722.00
2010-11 Grant	2,623.00
2011-12 Grant	3,315.00
2012-13 Grant	7,200.00
<b>Total</b>	<b>144,721.00</b>

# Saskatchewan College of Midwives

## Notes to the Financial Statements

For the Year Ended March 31, 2017

### 7. Economic Dependence

Saskatchewan College of Midwives receives a significant portion of its revenue from the Government of Saskatchewan Grants. As a result, the College is dependent upon the continuation of these grants to maintain operations at the current level.

### 8. Financial Risks

The Association has the following risks associated with its financial instruments:

The Association's exposure to credit risk is based on the carrying amount of its financial assets. The exposure to interest rate risk pertains to term investments, which are subject to future changes in interest.



# Saskatchewan College of Midwives

Notes to the Financial Statements

For the Year Ended March 31, 2017

## Schedule 1 - Legal Fees

	2017	2016
Corporate	\$ 6,435	\$ 6,338
Unauthorized Practice	5,856	-
	<b>\$ 12,291</b>	<b>\$ 6,338</b>



**Saskatchewan College of Midwives**  
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