

SASKATCHEWAN COLLEGE OF MIDWIVES

2015/2016 Annual Report



SASKATCHEWAN COLLEGE OF MIDWIVES

OUR ROLE

Mission

The Saskatchewan College of Midwives (SCM) strives to ensure that its members provide competent and ethical care to the clients they serve. The SCM adopts standards that should ensure its members are responsive to individual and community needs. The SCM promotes a model of care for the profession of midwifery that encourages informed choice for the client and participation of women by providing standards and guidelines for the midwives that ensure a high quality of care and protection of the public. The SCM is responsive to the public and the College's members.

Mandate

The SCM mandate is to serve and protect the public interest by regulating midwifery practice in accordance with *The Midwifery Act*, *The Midwifery Regulations*, *The Regulatory Bylaws* and other relevant legislation. The goal of the SCM is to register qualified, competent midwives to provide safe, high quality care to women and their families in the province of Saskatchewan.

Transitional Council 2015-2016

Appointed Members

Debbie Vey, RM, Chairperson
Debbie Mpofu, RM, Vice-Chairperson
Dr. George Carson, MD, CSPQ, FRCSC, FSOGC
Ray Joubert, BSP
Gail Rosseker
Maud Addai, RM
Rosalind Lydiate, RM
Sharon Staseson, RN

Employees 2015-2016

Cheryl Olson, Executive Director/Registrar
Maureen Belanger, Executive Assistant

Chairperson Report

Debbie Vey, RM

The Transitional Council manages the affairs of the College and regulates the profession of midwifery in the public interest. On behalf of the Transitional Council of the Saskatchewan College of Midwives (SCM), the following is a summary of the College's activities during the fiscal year ending March 31, 2016.

Staff and Council:

- The Transitional Council met four times and held four email meetings. One regularly scheduled meeting was cancelled due to a minimal number of agenda items.
- A request was submitted to government to fill four vacant positions on the Transitional Council. The request was denied at that time.

Members:

- The Transitional Council appointed one registered midwife member to the SCM Audit Committee and appointed three registered midwife members to the Ad Hoc Committee on Controlled Drugs and Substances.
- The Transitional Council appointed one registered midwife from Manitoba to the SCM Discipline Committee.

Regulatory Activities, Legislation and Policy:

- The Transitional Council approved the Terms of Reference for the Ad Hoc Committee on Controlled Drugs and Substances.
- Proposed amendments to *The Midwifery Regulations* were submitted to government in 2015 and included authority for midwives to prescribe, administer or provide controlled substances as well as various other additions as recommended by the membership and Council. The government requested clarification on a number of items contained within the proposed amendments. SCM employees are in the process of developing the response in consultation with members, in order to provide clarification. Members will be kept apprised of this situation.
- The Transitional Council approved the SCM policies entitled "Privacy of Continuing Competence Documentation", "Planned Out of Hospital Birth" and "Vaginal Birth After One Previous Low Segment Cesarean Section".

Complaints and Discipline

- The Professional Conduct Committee received no report(s) alleging professional incompetence and/or professional misconduct on the part of registered midwife member(s).

External Relations and Other Initiatives:

- We continue to be actively involved with the Canadian Midwifery Regulators Council (formerly known as Canadian Midwifery Regulators Consortium) and the maintenance of the Canadian Midwifery Registration Examination.
- Work continues on direction from Council with respect to the delivery of information to the public about the role of the registered midwife and the role of the doula.
- The Saskatchewan Midwifery Education Steering Committee Steering Committee submitted a concept paper to the Ministry of Advanced Education with respect to the development of a Midwifery Education Program in Saskatchewan. Due to the present economical situation in Saskatchewan, funding for such a program has been denied at this time.

- We participate in the provincial Network of Interprofessional Regulatory Organizations (NIRO) in Saskatchewan as time allows.

We look forward to our ninth year of regulated midwifery in the province of Saskatchewan and to providing safe, high quality midwifery care for women and their babies.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Vey Rm." The signature is written in a cursive, flowing style.

Executive Director/Registrar Report Cheryl Olson

I am pleased to report on the accomplishments and activities of the Saskatchewan College of Midwives (SCM) over the past year.

At the end of the fiscal year, March 31, 2016, there were 12 registered midwives licensed to practice midwifery in Saskatchewan.

The College continues to receive inquiries about the membership and licensure process as well as requests for information about midwifery education. The existing midwifery program sites in the province support the clinical placement of midwifery students enrolled in recognized midwifery education programs. As such, four student licences were issued in this fiscal year.

In keeping with our mandate and the Strategic and Operational Plans of the College, we continually strive to improve upon our communication with the public and our members. In consultation with our membership and other stakeholders, the College develops and implements clinical and other policies that are relevant and evidence-based to provide guidance and direction to registered midwives.

We look forward to the growth of regulated midwifery in Saskatchewan in the coming years.

As always, with gratitude...

A handwritten signature in dark purple ink that reads "C Olson". The letters are cursive and slightly slanted to the right.

Registration Data Saskatchewan College of Midwives (SCM)

| Inquiries | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 As of March 31/16 | Number of inquiries resulting in SCM Membership & Licensure to Date (Total - All Categories for All Years) |
|------------------------------------|------|------|------|------|------|------|------|------|---------------------------------|---|
| SCM Membership & Licensure | 13 | 18 | 17 | 28 | 32 | 23 | 23 | 19 | 7 | 46 |
| Midwifery Education Programs | 0 | 11 | 15 | 15 | 13 | 17 | 6 | 14 | 4 | |

Note: Membership & Licensure did not necessarily occur within the inquiry year.

2015 Annual Meeting – Transitional Council Follow-up

There were no matters identified at the 2015 Annual Meeting that required follow-up by the Transitional Council.

SASKATCHEWAN COLLEGE OF MIDWIVES COMMITTEES

Professional Conduct Committee

Committee Members

Barbara Puckett, RN(NP), Neonatal Nurse Practitioner, Saskatoon, Saskatchewan
 Debbie Vey, RM, Registered Midwife, Fort Qu'Appelle, Saskatchewan
 Carol Griffin, RM, Registered Midwife, Steinbach, Manitoba
 Bridget Mensah, RM, Registered Midwife, Regina, Saskatchewan
 Merrilee Rasmussen, Q.C. BA LLB MA LLM, Legal Counsel, Regina, Saskatchewan

Discipline Committee

Committee Members

Dr. Kathy Lawrence, General Practitioner, Regina, Saskatchewan
 Heather Wood, RM, Registered Midwife, Victoria, British Columbia
 Kari Hammersley, RM, Brandon, Manitoba
 Ray Joubert, BSP, Regina, Saskatchewan

Audit Committee

Committee Members

Tracy Hydeman, RM, Regina, Saskatchewan
 Joanna South Perras, RM, Regina, Saskatchewan
 Ray Joubert, BSP, Regina, Saskatchewan

Saskatchewan College of Midwives

Financial Statements

Year Ended March 31, 2016

Saskatchewan College of Midwives

March 31, 2016

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Independent Audit Report

To the Members of
Saskatchewan College of Midwives

We have audited the Statement of Financial Position of Saskatchewan College of Midwives as at March 31, 2015 and the Statements of Operations and Changes in Financial Position, and a Summary of Significant Accounting Policies.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Non-Profit Organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian Generally Accepted Auditing Standards. These standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the association as at March 31, 2016 and the results of its operations and changes in financial position for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.


Certified Management Accountant

Frank E. Garrett MBA, CPA, CMA
Chartered Professional Accountant

May 20, 2016

Saskatchewan College of Midwives

Statement of Financial Position

March 31, 2016

| | Note | 2016 | 2015 |
|---|------|-------------------|-------------------|
| Assets | | | |
| Current | | | |
| Cash | | \$ 51,357 | \$ 151,493 |
| Accounts Receivable | | - | 2,310 |
| GST Receivable | | 715 | 2,731 |
| Investments | b.4. | 188,654 | 102,000 |
| Prepaid Expenses | | 21,642 | 15,812 |
| | | 262,368 | 274,346 |
| Capital | | | |
| Capital Assets | 5. | - | - |
| Total Assets | | \$ 262,368 | \$ 274,346 |
| Liabilities: | | | |
| Current | | | |
| Accounts Payable | | \$ 655 | \$ 3,934 |
| Deferred Revenue | 6. | 261,713 | 270,412 |
| | | 262,368 | 274,346 |
| Net Assets: | | | |
| Unrestricted | | - | - |
| Total Liabilities and Net Assets | | \$ 262,368 | \$ 274,346 |

APPROVED BY SCM TRANSITIONAL COUNCIL



Chairperson



Executive Director/Registrar

Saskatchewan College of Midwives

Statement of Operations

For the Year Ended March 31, 2016

| | 2016 | 2015 |
|---|----------------|----------------|
| Revenue | | |
| Government Grant | \$ 202,850 | \$ 202,596 |
| Application Fees | 200 | 400 |
| CMRE - Exams | - | 750 |
| License Fees | 22,050 | 30,450 |
| Cost Recovery | 135 | 3,205 |
| Interest and Other Revenue | 964 | 2,147 |
| Student Membership | 500 | - |
| | 226,699 | 239,548 |
| Expenses | | |
| Accounting and Audit Fees | 4,004 | 3,634 |
| CMRC Expenses | 2,647 | 3,407 |
| CMRE Expenses | 1,000 | 2,097 |
| Committee Expenses | - | 2,953 |
| Communications | 2,279 | 430 |
| Consultants | - | 5,625 |
| Insurance | 1,640 | 1,630 |
| Interest and Bank Charges | 223 | 132 |
| Legal Fees (Schedule 1) | 6,338 | 4,708 |
| Meetings and Conferences | 2,966 | 12,718 |
| Office Rental | 8,400 | 8,400 |
| Office expenses | 6,373 | 6,965 |
| Professional Development | - | 2,894 |
| Salaries and Benefits | 182,123 | 174,741 |
| Telephone | 2,168 | 1,691 |
| Transitional Council | 6,538 | 7,523 |
| | 226,699 | 239,548 |
| Excess (Deficiency) of Revenue Over Expenses | \$ - | \$ - |

Saskatchewan College of Midwives

Statement of Changes in Financial Position

For the Year Ended March 31, 2016

| | 2016 | 2015 |
|---|-------------------|-------------------|
| CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES: | | |
| Excess of revenue over expenses | \$ - | \$ - |
| Changes in non-cash working capital: | | |
| Accounts Receivable | 2,310 | (824) |
| GST Receivable | 2,016 | (839) |
| Prepaid Expenses | (5,830) | (6,410) |
| Accounts Payable | (3,279) | 3,652 |
| Deferred Revenue | (8,699) | (5,763) |
| | (13,482) | (10,184) |
| Net cash increase (decreases) in cash and cash equivalents | (13,482) | (10,184) |
| Cash and cash equivalents at beginning of period | 253,493 | 263,677 |
| Cash and cash equivalents at end of period | \$ 240,011 | \$ 253,493 |
| Cash and cash equivalents consist of the following: | | |
| Bank | \$ 51,357 | \$ 151,493 |
| Investments | 188,654 | 102,000 |
| | \$ 240,011 | \$ 253,493 |

Saskatchewan College of Midwives

Notes to the Financial Statements

For the Year Ended March 31, 2016

1. Purpose of the Organization

The mandate of the College of Midwives (The College) is to serve and protect public interest by regulating midwifery practice in accordance with The Midwifery Act, midwifery regulations, the regulatory bylaws and other relevant legislation. The goal of the College is to register qualified, competent midwives to provide safe, high quality care to women and their families in the Province of Saskatchewan.

2. Basis of Accounting

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organization.

The entity is using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay. Expenses also include the amortization of tangible capital assets.

3. Significant Accounting Policies

a. Cash and cash equivalents

Cash and cash equivalents includes cash in Operating and Savings bank accounts, and petty cash of \$200.

b. Financial instruments

All financial instruments are measured at fair value on initial recognition. Measurement in subsequent periods depends on whether the financial instrument has been classified as held for trading, available for sale, held to maturity, loans and receivables, or other financial liabilities.

Investments

Investments have been recorded at costs.

Accounts Receivable and Accounts Payable

Accounts receivable include financial instruments categorized as loans and receivables and are reported at amortized cost.

Accounts payable include financial instruments categorized as other liabilities and are reported at amortized cost.

c. Measurement Uncertainty

Saskatchewan College of Midwives is incorporated under the Non-Profit Corporations Act, 1995 as a not-for-profit organization and is exempt from income taxes. The preparation of financial statements in

Saskatchewan College of Midwives

Notes to the Financial Statements

For the Year Ended March 31, 2016

3. Significant Accounting Policies continued

c. Measurement Uncertainty continued

accordance with Canadian Accounting Standards for Not-For-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities to disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically and, as adjustments are necessary, they are reported in earnings in the period in which they become known.

d. Revenue Recognition

Revenue, including donations and licensing fees, are recorded in the year in which it is received or receivable. Grant revenues not utilized within the current fiscal period are deferred for use in future periods.

e. Capital Assets

Capital assets are recorded at cost. Amortization is calculated as follows:

Computer Equipment 3 years, using straight line method

Office Equipment 10 years, using straight line method

Grants received specifically for purchase of capital assets are applied against the capital assets accounts. All capital assets purchased to date have been through grant funds.

f. Income Taxes

Saskatchewan College of Midwives was incorporated under the the Non-Profit Corporations Act, 1995, and therefore is not subject to either federal or provincial income taxes.

4. Investments

| | 2016 | 2015 |
|---|-------------------|-------------------|
| GICs earning interest of 0.90%-1% per annum, maturing on March 26, 2018 | \$ 100,000 | \$ 100,000 |
| Short-term investment purchased November 4, 2015 | 2,000 | 2,000 |
| GICs earning interest of 0.65% per annum, maturing on January 30, 2017 | 86,654 | - |
| Total | \$ 188,654 | \$ 102,000 |

Saskatchewan College of Midwives

Notes to the Financial Statements

For the Year Ended March 31, 2016

5. Capital Assets

| | | | 2016 | 2015 |
|--------------------|------------------|--------------------|----------------|----------------|
| | Cost | Grants Applied | Net Book Value | Net Book Value |
| Computer Equipment | \$ 6,148 | \$ (6,148) | - | \$ - |
| Office Equipment | 10,207 | (10,207) | - | - |
| Total | \$ 16,355 | \$ (16,355) | - | \$ - |

6. Deferred Revenue

The College receives grant monies during the year. Any funds not spent during the year, are included in deferred revenue and carried forward to be used in a future fiscal period. Grant funds received during the March, 2015 year for operations were \$197,000

Deferred Revenue is calculated as follows:

| | 2016 | 2015 |
|------------------------------------|-------------------|-------------------|
| Deferred Revenue, opening balance | \$ 270,412 | \$ 276,175 |
| Grant funds received (operational) | 197,000 | 197,000 |
| Funds spent during year | (205,699) | (202,763) |
| Total | \$ 261,713 | \$ 270,412 |

Deferred Revenues relating to each fiscal year are as follows:

| | Amount |
|---------------|-------------------|
| Capital Grant | 36,494.00 |
| 2007-08 Grant | 50,642.00 |
| 2008-09 Grant | 124,416.00 |
| 2009-10 Grant | 45,722.00 |
| 2010-11 Grant | 2,623.00 |
| 2011-12 Grant | 3,315.00 |
| 2012-13 Grant | 7,200.00 |
| 2013-14 Grant | - |
| 2014-15 Grant | - |
| 2015-16 Grant | - |
| Total | 261,713.00 |

Saskatchewan College of Midwives

Notes to the Financial Statements

For the Year Ended March 31, 2016

7. Economic Dependence

Saskatchewan College of Midwives receives a significant portion of its revenue from the Government of Saskatchewan Grants. As a result, the College is dependent upon the continuation of these grants to maintain operations at the current level..

8. Financial Risks

The Association has the following risks associated with its financial instruments:

The Association's exposure to credit risk is based on the carrying amount of its financial assets. The exposure to interest rate risk pertains to term investments, which are subject to future changes in interest.

Schedule 1 - Legal Fees

| | 2016 | 2015 |
|---------------------------------|-----------------|-----------------|
| Professional Conduct/Discipline | \$ - | \$ 350 |
| Corporate | 6,338 | 4,358 |
| | \$ 6,338 | \$ 4,708 |



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