

# SASKATCHEWAN COLLEGE OF MIDWIVES

*2014/2015 Annual Report*



# SASKATCHEWAN COLLEGE OF MIDWIVES

## OUR ROLE

### Mission

The Saskatchewan College of Midwives (SCM) strives to ensure that its members provide competent and ethical care to the clients they serve. The SCM adopts standards that should ensure its members are responsive to individual and community needs. The SCM promotes a model of care for the profession of midwifery that encourages informed choice for the client and participation of women by providing standards and guidelines for the midwives that ensure a high quality of care and protection of the public. The SCM is responsive to the public and the College's members.

### Mandate

The SCM mandate is to serve and protect the public interest by regulating midwifery practice in accordance with *The Midwifery Act*, *The Midwifery Regulations*, *The Regulatory Bylaws* and other relevant legislation. The goal of the SCM is to register qualified, competent midwives to provide safe, high quality care to women and their families in the province of Saskatchewan.

### Transitional Council 2014-2015 Appointed Members

Debbie Vey, RM, Chairperson  
Debbie Mpofu, RM, Vice-Chairperson  
Dr. George Carson, MD, CSPQ, FRCSC, FSOGC  
Ray Joubert, BSP  
Gail Rosseker  
Maud Addai, RM  
Rosalind Lydiate, RM  
Sharon Staseson, RN  
Wendy Lavalley (Resigned February 10, 2015)

### Employees 2014-2015

Cheryl Olson, Executive Director/Registrar  
Maureen Belanger, Executive Assistant

## Chairperson Report

### Debbie Vey, RM

The Transitional Council manages the affairs of the College and regulates the profession of midwifery in the public interest. On behalf of the Transitional Council of the Saskatchewan College of Midwives (SCM), the following is a summary of the College's activities during the fiscal year ending March 31, 2015.

#### Staff and Council:

- The Transitional Council met four times and held three email meetings. Two regularly scheduled meetings were cancelled, one due to lack of quorum and the other due to a minimal number of agenda items.
- Transitional Council Member Wendy Lavalley, resigned from her position on the Council effective February 10, 2015. Wendy served one and half terms as a Council member and we wish to extend our thanks for her dedication and contribution to the College, sharing her wisdom and extensive knowledge of women's health issues.
- The Transitional Council approved a recommendation to provide financial assistance to two members of the Transitional Council to attend the 2014 CAM Conference.

#### Members:

- The Midwives Association of Saskatchewan hosted the 2014 CAM Conference in November in Saskatoon.
- The Transitional Council approved a recommendation to provide financial assistance to two registered midwives members to attend the 2014 CAM Conference.

#### Regulatory Activities, Legislation and Policy:

- The proposed amendments to *The Midwifery Regulatory Bylaws* were approved by the Government of Saskatchewan on September 12, 2014.
- The College hosted two sittings of the Canadian Midwifery Registration Examination (CMRE), one on May 22, 2014 (four writers) and the other on September 23, 2014 (one writer).
- New regulations under the federal Controlled Drugs and Substances Act allow licensed midwives to prescribe, administer or provide certain Controlled Substances related to their scope of practice. Proposed amendments to *The Midwifery Act* in Saskatchewan were not chosen for review by the government in 2014. As such, amendments to *The Midwifery Regulations* will be submitted to government in 2015 and will include authority for midwives to prescribe, administer or provide controlled substances as well as various other additions as recommended by the membership and Council. Members will be kept apprised of this situation.

#### Complaints and Discipline

- The Professional Conduct Committee received no report(s) alleging professional incompetence and/or professional misconduct on the part of registered midwife member(s).

### External Relations and Other Initiatives:

- We continue to be actively involved with the Canadian Midwifery Regulators Council (formerly known as Canadian Midwifery Regulators Consortium) and the maintenance of the Canadian Midwifery Registration Examination.
- Work continues on direction from Council with respect to the delivery of information to the public about the role of the registered midwife and the role of the doula.
- The SCM Executive Director/Registrar is a member of the Saskatchewan Midwifery Education Steering Committee Steering Committee. This committee has been established in collaboration with the Faculty of Nursing, University of Regina and the Midwives Association of Saskatchewan, to explore options related to the development of a midwifery education program in Saskatchewan. David Gregory, RN, Dean of Nursing, U of R, Debbie Vey, RM and Debbie Mpofu, RM co-chair the committee. The committee has worked tirelessly over the last year.
  - Established the midwifery program concept
  - Presented program concept to the Saskatchewan College of Midwives at the 7<sup>th</sup> Annual Meeting.
  - The Program proposal is included in the University of Regina Operations Forecast.
  - Presentation to the Midwives Association of Saskatchewan meeting in Swift Current. Mount Royal University and UBC express interest in the partnering for programming.
  - Public lecture by Dr. Ivy Bourgeault – “You can't be just a little bit pregnant: A System's View of Midwifery Policy and Practice in Canada”. Lecture was jointly sponsored by Johnson Shoyama Graduate School of Public Policy (JSG). Midwives Association of Saskatchewan and Faculty of Nursing, U of R.
  - Presented at the Canadian Association of Midwives national conference in Saskatoon
  - U of R Faculty of Nursing public lecture on midwifery presented by Holliday Tyson, RM, RN, BScN, MHSc, CTCM&H, PHd (c), Director, International Midwifery Pre-Registration Program; Director, Chang School Simulation Lab for Health Professionals; G. Raymond Chang School of Continuing Education, Ryerson University
  - MEP Steering Committee reported that the group has a proposal to establish a Midwifery Education Program at the University of Regina going forward to the Ministry of Advanced Education. Dr. Tom Chase (Provost and VP Academics) met with the Ministry of Advanced Education in February of 2015.
- We participate in the provincial Network of Interprofessional Regulatory Organizations (NIRO) in Saskatchewan as time allows.

We look forward to our seventh year of regulated midwifery in the province of Saskatchewan and to providing safe, high quality midwifery care for women and their babies.

Sincerely,

Handwritten signature of Debbie Vey, RM.

## Executive Director/Registrar Report Cheryl Olson

I am pleased to report on the accomplishments and activities of the Saskatchewan College of Midwives (SCM) over the past year.

At the end of the fiscal year, March 31, 2015, there were 15 registered midwives licensed to practice midwifery in Saskatchewan.

In June of 2014, a consultant was contracted by the College to prepare a report on choice of birth place for VBAC clients and to develop a first draft of a position statement and/or policy on the topic. The consultant report was presented to the Council at their November 2014 meeting. The Council requested more feedback from the members and other provincial Colleges. Work continues on the development of a position statement.

We have seen a decrease in applications for membership and licensure in the categories of full practising, restricted and student, due to the lack of vacant midwifery positions in the province. No student licences were issued in this fiscal year.

The College continues to benefit from its membership with the Canadian Midwifery Regulators Council (formerly Canadian Midwifery Regulators Consortium). The expertise that is shared at this table is a valuable resource as we strive to maintain high standards of practice in midwifery in each of our provinces.

Over the past year, the College has been involved in a collaborative initiative with the University of Regina, registered midwives and midwifery counterparts and educators across Canada around the development of a Saskatchewan based midwifery education program that includes a bridging component. Work continues in this area.

We look forward to the growth of regulated midwifery in the coming years.

As always, with gratitude...

A handwritten signature in dark purple ink that reads "C Olson". The letters are cursive and slightly slanted to the right.

## Registration Data Saskatchewan College of Midwives (SCM)

Inquiries	2008	2009	2010	2011	2012	2013	2014	2015 As of March 31/15	Number of inquiries resulting in SCM Membership & Licensure to Date (Total - All Categories for All Years)
SCM Membership & Licensure	13	18	17	28	32	23	23	16	35
Midwifery Education Programs	0	11	15	15	13	17	6	10	

**Note: Membership & Licensure did not necessarily occur within the inquiry year.**

## 2014 Annual Meeting – Transitional Council Follow-up

There were no matters identified at the 2014 Annual Meeting that required follow-up by the Transitional Council.

## SASKATCHEWAN COLLEGE OF MIDWIVES COMMITTEES

### Professional Conduct Committee

#### Committee Members

Barbara Puckett, RN(NP), Neonatal Nurse Practitioner, Saskatoon, Saskatchewan  
 Debbie Vey, RM, Registered Midwife, Fort Qu'Appelle, Saskatchewan  
 Carol Griffin, RM, Registered Midwife, Manitoba  
 Bridget Mensah, RM, Registered Midwife, Regina, Saskatchewan  
 Merrilee Rasmussen, Q.C. BA LLB MA LLM, Legal Counsel, Regina, Saskatchewan

### Discipline Committee

#### Committee Members

Dr. Kathy Lawrence, General Practitioner, Regina, Saskatchewan  
 Heather Wood, RM, Registered Midwife, British Columbia  
 Ray Joubert, BSP, Pharmacist, Regina, Saskatchewan

### Audit Committee

#### Committee Members

Tracy Hydeman, RM, Regina, Saskatchewan  
 Chinyere Mbachu RM, Regina, Saskatchewan (resigned 2015)  
 Ray Joubert, BSP, Pharmacist, Regina, Saskatchewan

# **Saskatchewan College of Midwives**

## **Financial Statements**

**March 31, 2015**

# Saskatchewan College of Midwives

March 31, 2015

## CONTENTS

	<u>Page</u>
<b>Financial Statements</b>	
Independent Audit Report	1
Statement of Financial Position	2
Statement of Operations	3
Statement of Changes in Financial Position	4
Notes to the Financial Statements	5
Schedules	8



**FRANK E. GARRETT MBA, CPA, CMA**  
2211 SMITH ST  
REGINA, SK S4P2P5  
TEL 306-565-2777  
FAX 306-565-2633

---

## **Independent Audit Report**

---

To the Members of  
Saskatchewan College of Midwives

We have audited the Statement of Financial Position of Saskatchewan College of Midwives as at March 31, 2015 and the Statements of Operations and Changes in Financial Position, and a Summary of Significant Accounting Policies.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Non-Profit Organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian Generally Accepted Auditing Standards. These standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

### **Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of the association as at March 31, 2015 and the results of its operations and changes in financial position for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.



Certified Management Accountant

Frank E. Garrett MBA, CPA, CMA  
Chartered Professional Accountant

	Note	2015	2014
<b>Assets</b>			
<b>Current</b>			
Cash		\$ 151,493	\$ 74,629
Accounts Receivable		2,310	1,486
GST Receivable		2,731	1,892
Investments		102,000	189,048
Prepaid Expenses		15,812	9,402
		<b>274,346</b>	<b>276,457</b>
<b>Capital</b>			
Capital Assets	2.	-	-
<b>Total Assets</b>		<b>\$ 274,346</b>	<b>\$ 276,457</b>
<b>Liabilities:</b>			
<b>Current</b>			
Accounts Payable		\$ 3,934	\$ 282
Deferred Revenue	3.	270,412	276,175
		<b>274,346</b>	<b>276,457</b>
<b>Net Assets:</b>			
Unrestricted		-	-
<b>Total Liabilities and Net Assets</b>		<b>\$ 274,346</b>	<b>\$ 276,457</b>

APPROVED BY SCM TRANSITIONAL COUNCIL



Chairperson



Executive Director/Registrar

# Saskatchewan College of Midwives

## Statement of Operations

For the Year Ended March 31, 2015

	2015	2014
<b>Revenue</b>		
Government Grant	\$ 202,596	\$ 195,194
Application Fees	400	2,383
CMRE - Exams	750	3,750
License Fees	30,450	28,767
Cost Recovery	3,205	-
Interest and Other Revenue	2,147	3,270
Workshop Revenue	-	10,442
	<b>239,548</b>	<b>243,806</b>
<b>Expenses</b>		
Accounting and Audit Fees	3,634	1,844
CMRC Expenses	3,407	2,037
CMRE Expenses	2,097	4,542
Committee Expenses	2,953	3,140
Communications	430	1,344
Consultants	5,625	400
Insurance	1,630	2,807
Interest and Bank Charges	132	141
Legal Fees (Schedule 1)	4,708	19,394
Meetings and Conferences	12,718	3,826
Office Rental	8,400	6,000
Office expenses	6,925	6,375
Professional Development	2,894	5,432
Salaries and Benefits	174,741	165,990
Staff Travel	-	443
Telephone	1,691	1,450
Transitional Council	7,523	8,239
UofR Workshop	40	10,402
	<b>239,548</b>	<b>243,806</b>
<b>Excess (Deficiency) of Revenue Over Expenses</b>	<b>\$ -</b>	<b>\$ -</b>

# Saskatchewan College of Midwives

## Statement of Changes in Financial Position

For the Year Ended March 31, 2015

	Note	2015	2014
<b>CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES:</b>			
Excess of revenue over expenses	\$	-	\$ -
Changes in non-cash working capital:			
Accounts Receivable		(824)	1,405
GST Receivable		(839)	(428)
Prepaid Expenses		(6,410)	1,283
Accounts Payable		3,652	(37,409)
Deferred Revenue		(5,763)	1,640
		<b>(10,184)</b>	<b>(33,509)</b>
<b>Net cash increase (decreases) in cash and cash equivalents</b>		<b>(10,184)</b>	<b>(33,509)</b>
Cash and cash equivalents at beginning of period		<b>263,677</b>	297,186
<b>Cash and cash equivalents at end of period</b>	<b>\$</b>	<b>253,493</b>	<b>\$ 263,677</b>
Cash and cash equivalents consist of the following:			
Bank	\$	151,493	\$ 74,629
Short term investments		102,000	189,048
	<b>\$</b>	<b>253,493</b>	<b>\$ 263,677</b>

# Saskatchewan College of Midwives

## Notes to the Financial Statements

For the Year Ended March 31, 2015

### 1. Significant Accounting Policies

#### General

The mandate of the College of Midwives (The College) is to serve and protect public interest by regulating midwifery practice in accordance with The Midwifery Act, midwifery regulations, the regulatory bylaws and other relevant legislation. The goal of the College is to register qualified, competent midwives to provide safe, high quality care to women and their families in the Province of Saskatchewan.

The financial statements for the fiscal year ended March 31, 2015 are prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations and reflect the following policies:

#### a. Use of Estimates

The preparation of financial statements in accordance of Canadian Accounting Standards for Not-for-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates, as additional information becomes available in the future. As adjustments become necessary, such adjustments are reported in income in the period in which they become known.

#### b. Revenue Recognition

Revenue, including donations and licensing fees, are recorded in the year in which it is received or receivable. Grant revenues not utilized within the current fiscal period are deferred for use in future periods.

#### c. Capital Assets

Capital assets are recorded at cost. Amortization is calculated as follows:

Computer Equipment	3 years, using straight line method
Office Equipment	10 years, using straight line method

Grants received specifically for purchase of capital assets are applied against the capital assets accounts. All capital assets purchased to date have been through grant funds.

# Saskatchewan College of Midwives

## Notes to the Financial Statements

For the Year Ended March 31, 2015

### 2. Capital Assets

			2015	2014
	Cost	Grants Applied	Net Book Value	Net Book Value
Computer Equipment	\$ 6,148	\$ (6,148)	-	\$ -
Office Equipment	7,358	(7,358)	-	-
<b>Total</b>	<b>\$ 13,506</b>	<b>\$ (13,506)</b>	<b>-</b>	<b>\$ -</b>

### 3. Deferred Revenue

The College receives grant monies during the year. Any funds not spent during the year, are included in deferred revenue and carried forward to be used in a future fiscal period. Grant funds received during the March, 2015 year for operations were \$197,000 (2014 - \$195,360)

#### Deferred Revenue is calculated as follows:

	2015	2014
Deferred Revenue, opening balance	\$ 276,175	\$ 274,368
Grant funds received (operational)	197,000	195,360
Funds spent during year	(202,763)	(193,553)
<b>Total</b>	<b>\$ 270,412</b>	<b>\$ 276,175</b>

#### Deferred Revenues relating to each fiscal year are as follows:

	Amount
Capital Grant	36,494.00
2007-08 Grant	50,642.00
2008-09 Grant	124,416.00
2009-10 Grant	45,722.00
2010-11 Grant	2,623.00
2011-12 Grant	3,315.00
2012-13 Grant	7,200.00
2013-14 Grant	-
<b>Total</b>	<b>270,412.00</b>

# Saskatchewan College of Midwives

## Notes to the Financial Statements

For the Year Ended March 31, 2015

### 4. Economic Dependence

Saskatchewan College of Midwives receives a significant portion of its revenue from the Government of Saskatchewan Grants. As a result, the College is dependent upon the continuation of these grants to maintain operations at the current level.

### 5. Income Taxes

No provision for income taxes has been made in these financial statements as the Association is a non-profit organization and, to the extent the Association maintains its non-profit status, no income taxes will be payable.

### 6. Financial Instruments

The Association's recognized financial assets and liabilities consist of cash, term investments, accounts receivable, accounts payable and deferred revenues.

### 7. Financial Risks

The Association has the following risks associated with its financial instruments:

The Association's exposure to credit risk is based on the carrying amount of its financial assets. The exposure to interest rate risk pertains to term investments, which are subject to future changes in interest.

## Schedule 1 - Legal Fees

---

	2015	2014
Professional Conduct/Discipline	\$ 350	\$ 7,977
Corporate	4,358	11,112
Other	-	305
	<b>\$ 4,708</b>	<b>\$ 19,394</b>

---





**Saskatchewan College of Midwives**  
**PO Box 32097**  
**Regina, Saskatchewan**  
**S4N 7L2**  
**Website: [www.saskmidwives.ca](http://www.saskmidwives.ca)**