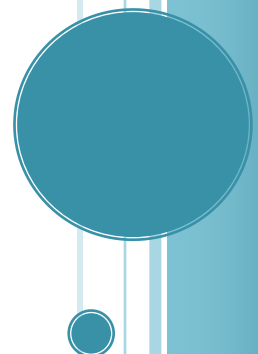


SASKATCHEWAN COLLEGE OF MIDWIVES

2013/2014 Annual Report



SASKATCHEWAN COLLEGE OF MIDWIVES

OUR ROLE

Mission

The Saskatchewan College of Midwives (SCM) strives to ensure that its members provide competent and ethical care to the clients they serve. The SCM adopts standards that should ensure its members are responsive to individual and community needs. The SCM promotes a model of care for the profession of midwifery that encourages informed choice for the client and participation of women by providing standards and guidelines for the midwives that ensure a high quality of care and protection of the public. The SCM is responsive to the public and the College's members.

Mandate

The SCM mandate is to serve and protect the public interest by regulating midwifery practice in accordance with *The Midwifery Act*, *The Midwifery Regulations*, *The Regulatory Bylaws* and other relevant legislation. The goal of the SCM is to register qualified, competent midwives to provide safe, high quality care to women and their families in the province of Saskatchewan.

Transitional Council 2013-2014

Appointed Members

Ray Joubert, BSP, Chair (May 2007 – July 2013)
Debbie Vey, RM, Chair (July 2013 – Present)
Debbie Mpofu, RM, Vice-Chairperson
Dr. George Carson, MD, CSPQ, FRCSC, FSOGC
Gail Rosseker, RN
Maud Addai, RM
Rosalind Lydiate, RM
Sharon Staseson, RN
Wendy Lavalley

Employees 2013-2014

Cheryl Olson, Executive Director/Registrar
Maureen Belanger, Executive Assistant

Chairperson Report

Debbie Vey, RM

The Transitional Council manages the affairs of the College and regulates the profession of midwifery in the public interest. On behalf of the Transitional Council of the Saskatchewan College of Midwives (SCM), the following is a summary of the College's activities during the fiscal year ending March 31, 2014.

Staff and Council:

- The Transitional Council continues to meet six times per year. One regularly scheduled meeting was cancelled due to lack of quorum.
- The Transitional Council approved a recommendation to provide financial assistance to two members of the Transitional Council to attend the 2013 CAM Conference.
- The Transitional Council approved the SCM 2013/2014 Budget and Operational Plan.
- Transitional Council member Sheila Achilles, RN, resigned from her position on the Council in May of 2013. Sheila served two terms on the Transitional Council; a member since 2007. Sheila's contribution to the regulation of midwifery in Saskatchewan as well as to the development of the midwifery program in the Saskatoon Health Region is immeasurable. College staff and council members feel the loss of her calm and logical demeanor and thank her for her dedication and the wisdom she imparted. We are grateful for Sheila's long service and wish her every success in the future.
- Debbie Vey, RM was appointed as Chairperson of the Transitional Council.

Members:

- The Transitional Council approved a recommendation to provide financial assistance to two registered midwife members to attend the 2013 CAM Conference.
- Two registered midwife members were appointed to the newly established SCM Audit Committee.

Regulatory Activities, Legislation and Policy:

- The Transitional Council approved a licence fee increase of \$200 (annual licence fee increased from \$1600 to \$1800) for the 2014 licensure year.
- New regulations under the federal Controlled Drugs and Substances Act allow licensed midwives to prescribe, administer or provide certain Controlled Substances related to their scope of practice. If proposed amendments to midwifery legislation and bylaws in Saskatchewan are passed, no further amendments will be required to enable registered midwives to do so. If proposed amendments are not passed, narcotics will need to be added to *The Midwifery Regulations*. Members will be kept apprised of this situation.
- In July 2013, Ombudsman Saskatchewan provided the College with recommendations resulting from a complaint against the College related to unfair registration processes. As such, the College is in the process of working through each of the recommendations in order to meet the expectations of the Ombudsman.
- The College hosted a sitting of the Canadian Midwifery Registration Examination (CMRE) on May 23, 2013. Five candidates wrote the examination.
- In March of 2014 the Office of the Information and Privacy Commissioner provided the College with recommendations to develop and implement policies and procedures specific to safeguarding personal health information the College has in its custody and/or control. The College is in the process of complying with these recommendations.

Complaints and Discipline

- The Professional Conduct Committee received three reports alleging professional incompetence and/or professional misconduct on the part of registered midwife member(s).
- The Professional Conduct Committee submitted two reports to the Discipline Committee, advising that an investigation into the first report resulted in the member entering into a Consensual Alternative Dispute Resolution Agreement with the Professional Conduct Committee. Investigation into the second report received by the committee had concluded and that no further action would be taken with respect to the matter.

External Relations and Other Initiatives:

- The SCM Executive Director/Registrar is a member of the Saskatchewan Midwifery Education Steering Committee Steering Committee. This committee has been established in collaboration with the Faculty of Nursing, University of Regina, to explore options related to the development of a midwifery education program in Saskatchewan. David Gregory, RN, Dean of Nursing, U of R, Debbie Vey, RM and Debbie Mpofu, RM co-chair the committee.
- We continue to be actively involved with the Canadian Midwifery Regulators Council (formerly known as Canadian Midwifery Regulators Consortium) and the maintenance of the Canadian Midwifery Registration Examination.
- We participate in the provincial Network of Interprofessional Regulatory Organizations (NIRO) in Saskatchewan. SCM Chairperson and Executive Director/Registrar participated in the NIRO sponsored workshop entitled Building Better Governance.

We look forward to our seventh year of regulated midwifery in the province of Saskatchewan and to providing safe, high quality midwifery care for women and their babies.

Sincerely,



Transitional Council Member, Maud Addai, RM, Cypress Health Region and three year old Callyn Olfert, participating in the 2013 International Day of the Midwife celebrations in Swift Current.



Executive Director/Registrar Report Cheryl Olson

I am pleased to report on the accomplishments and activities of the Saskatchewan College of Midwives (SCM) over the past year.

At the end of the fiscal year, March 31, 2014, there were 14 registered midwives licensed to practice midwifery in Saskatchewan.

We have seen an increase in applications for membership and licensure in the categories of full practising, restricted and student. Five students from recognized midwifery education programs and approved assessment processes were granted student membership and licensure in order for them to complete clinical placements with registered midwives in the various programs across the province.

The College continues to benefit from its membership with the Canadian Midwifery Regulators Council (formerly Canadian Midwifery Regulators Consortium). The expertise that is shared at this table is a valuable resource as we strive to maintain high standards of practice in midwifery in each of our provinces.

I would like to take this opportunity to recognize and thank two colleagues... Robin Kilpatrick, former registrar of the College of Midwives of Ontario and Jane Kilthei, former registrar of the College of Midwives of British Columbia, who both retired from their positions. Both women supported and guided me in my role as ED/Registrar and worked tirelessly to impart their wisdom and expertise to their colleagues across Canada. They will both be sorely missed and I wish them happiness and success as they embark on new adventures.

Over the past year, the College has been involved in a collaborative initiative with the University of Regina, registered midwives and midwifery counterparts and educators across Canada around the development of a Saskatchewan based midwifery education program that includes a bridging component. Work on this endeavor continues.

We continue to streamline and automate the day to day operations of the College. A variety of policies were developed and approved over the past year, all of which are available on the SCM website.

Our commitment to the professional regulation of midwifery is steadfast and we look forward with anticipation to the year ahead.

As always, with gratitude...



Registration Data Saskatchewan College of Midwives (SCM)

Inquiries	2008	2009	2010	2011	2012	2013	2014 As of March 31/14	Number of inquiries resulting in SCM Membership & Licensure to Date (Total - All Categories for All Years)
SCM Membership & Licensure	13	18	17	28	32	23	12	35
Midwifery Education Programs	0	11	15	15	13	17	0	

Note: Membership & Licensure did not necessarily occur within the inquiry year. Numbers adjusted from those posted in 2012/2013 Annual Report.

2013 Annual Meeting – Transitional Council Follow-up

There were no matters identified at the 2013 Annual Meeting that required follow-up by the Transitional Council.

SASKATCHEWAN COLLEGE OF MIDWIVES COMMITTEES

Professional Conduct Committee

Committee Members

Barbara Puckett, RN(NP), Neonatal Nurse Practitioner, Saskatoon, Saskatchewan
 Debbie Vey, RM, Registered Midwife, Fort Qu'Appelle, Saskatchewan
 Carol Griffin, RM, Registered Midwife, Manitoba
 Bridget Mensah, RM, Registered Midwife, Regina, Saskatchewan
 Merrilee Rasmussen, Q.C. BA LLB MA LLM, Legal Counsel, Regina, Saskatchewan

Discipline Committee

Committee Members

Dr. Kathy Lawrence, General Practitioner, Regina, Saskatchewan
 Heather Wood, RM, Registered Midwife, British Columbia
 Ray Joubert, BSP, Pharmacist, Regina, Saskatchewan

Saskatchewan College of Midwives

Financial Statements

March 31, 2014

Saskatchewan College of Midwives

March 31, 2014

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FRANK E. GARRETT, BBA, CMA
2211 Smith St,
Regina, SK S4P 2P5
Tel (306) 565-2777
Fax (306) 565-2633

Independent Audit Report

To the Members of
Saskatchewan College of Midwives

We have audited the Statement of Financial Position of Saskatchewan College of Midwives as at March 31, 2014 and the Statements of Operations and Changes in Financial Position, and a Summary of Significant Accounting Policies.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Non-Profit Organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian Generally Accepted Auditing Standards. These standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

In common with many non-profit organizations, the association derives revenue from membership fees, donations and other fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to a comparison of recorded revenue with bank deposits and we were unable to determine whether any adjustments might be necessary to revenues, excess of revenue, assets and net assets.

Opinion

In our opinion, except for the effect of adjustments, if any, which might have been necessary had we been able to satisfy ourselves concerning the completeness of the revenue referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the association as at March 31, 2014 and the results of its operations and changes in financial position for the year then ended in accordance with Canadian Generally Accepted Accounting Principles.


Certified Management Accountant

May 07, 2014

Saskatchewan College of Midwives

Statement of Financial Position

March 31, 2014

	Note	2014	2013
Assets			
Current			
Cash		\$ 74,629	\$ 295,186
Accounts Receivable		1,486	2,724
GST Receivable		1,892	1,464
Investments		189,048	2,000
Prepaid Expenses		9,402	10,685
		276,457	312,059
Capital			
Capital Assets	2.	-	-
Total Assets		\$ 276,457	\$ 312,059
Liabilities:			
Current			
Accounts Payable		\$ 282	\$ 37,691
Deferred Revenue	3.	276,175	274,368
		276,457	312,059
Net Assets:			
Unrestricted		-	-
Total Liabilities and Net Assets		\$ 276,457	\$ 312,059

APPROVED BY SCM TRANSITIONAL COUNCIL



Chairperson



Executive Director/Registrar

Saskatchewan College of Midwives

Statement of Operations

For the Year Ended March 31, 2014

	2014	2013
Revenue		
Government Grant	\$ 195,194	\$ 167,840
CMRC National Bridging Conference Grant	-	28,768
Application Fees	2,383	300
CMRE - Exams	3,750	3,000
License Fees	28,767	18,433
Cost Recovery	-	1,529
Interest and Other Revenue	3,270	1,506
Workshop Revenue	10,442	-
	243,806	221,376
Expenses		
Accounting and Audit Fees	1,844	3,119
CMCR National Bridging Conference Expenses	-	28,768
CMRC Expenses	2,037	1,967
CMRE Expenses	4,542	4,779
Committee Expenses	3,140	1,273
Communications	1,344	4,801
Consultants	400	-
Insurance	2,807	1,630
Interest and Bank Charges	141	72
Legal Fees (Schedule 1)	19,394	4,345
Meetings and Conferences	3,826	5,990
Memberships	-	650
Office Rental	6,000	6,000
Office expenses	6,375	5,115
Professional Development	5,432	567
Salaries and Benefits	165,990	142,762
Staff Travel	443	111
Telephone	1,450	2,321
Transitional Council	8,239	7,106
UofR Workshop	10,402	-
	243,806	221,376
Excess (Deficiency) of Revenue Over Expenses	\$ -	\$ -

Saskatchewan College of Midwives

Statement of Operations

For the Year Ended March 31, 2014

	Note	2014	2013
CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES:			
Excess of revenue over expenses	\$	-	\$ -
Changes in non-cash working capital:			
Accounts Receivable		1,405	(2,724)
GST Receivable		(428)	669
Prepaid Expenses		1,283	882
Accounts Payable		(37,409)	35,841
Deferred Revenue		1,640	11,156
		(33,509)	45,824
Net cash increase (decreases) in cash and cash equivalents		(33,509)	45,824
Cash and cash equivalents at beginning of period		297,186	251,362
Cash and cash equivalents at end of period	\$	263,677	\$ 297,186
Cash and cash equivalents consist of the following:			
Bank	\$	74,629	\$ 295,186
Short term investments		189,048	2,000
	\$	263,677	\$ 297,186

Saskatchewan College of Midwives

Statement of Operations

For the Year Ended March 31, 2014

1. Significant Accounting Policies

General

The mandate of the College of Midwives (The College) is to serve and protect public interest by regulating midwifery practice in accordance with The Midwifery Act, midwifery regulations, the regulatory bylaws and other relevant legislation. The goal of the College is to register qualified, competent midwives to provide safe, high quality care to women and their families in the Province of Saskatchewan.

The financial statements for the fiscal year ended March 31, 2014 are prepared in accordance with Part III of the CICA Handbook, Generally Accepted Accounting Standards for Not-for-Profit Organizations (ADNPO) and reflect the following policies:

a. Use of Estimates

The preparation of financial statements in accordance of Canadian Generally Accepted Accounting Principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates, as additional information becomes available in the future. As adjustments become necessary, such adjustments are reported in income in the period in which they become known.

b. Revenue Recognition

Revenue, including donations and licensing fees, are recorded in the year in which it is received or receivable. Grant revenues not utilized within the current fiscal period are deferred for use in future periods.

c. Capital Assets

Capital assets are recorded at cost. Amortization is calculated as follows:

Computer Equipment 3 years, using straight line method

Office Equipment 10 years, using straight line method

Saskatchewan College of Midwives

Statement of Operations

For the Year Ended March 31, 2014

Grants received specifically for purchase of capital assets are applied against the capital assets accounts. All capital assets purchased to date have been through grant funds.

Saskatchewan College of Midwives

Notes to the Financial Statements

For the Year Ended March 31, 2014

2. Capital Assets

			2014	2013
	Cost	Grants Applied	Net Book Value	Net Book Value
Computer Equipment	\$ 6,148	\$ (6,148)	\$ -	\$ -
Office Equipment	7,358	(7,358)	-	-
Total	\$ 13,506	\$ (13,506)	\$ -	\$ -

3. Deferred Revenue

The College receives grant monies during the year. Any funds not spent during the year, are included in deferred revenue and carried forward to be used in a future fiscal period. Grant funds received during the March, 2014 year for operations were \$195,360 (2013 - \$178,995)

Deferred Revenue is calculated as follows:

	2014	2013
Deferred Revenue, opening balance	\$ 274,368	\$ 263,212
Grant funds received (special)	-	34,650
Grant funds received (operational)	195,360	178,995
Funds spent during year	(193,553)	(202,489)
Total	\$ 276,175	\$ 274,368

Deferred Revenues relating to each fiscal year are as follows:

	Amount
Capital Grant	36,494
2007-08 Grant	50,642
2008-09 Grant	124,416
2009-10 Grant	45,722
2010-11 Grant	2,623
2011-12 Grant	3,315
2012-13 Grant	11,156
2013-14 Grant	1,807
Total	276,175

Saskatchewan College of Midwives

Notes to the Financial Statements

For the Year Ended March 31, 2014

4. Economic Dependence

Saskatchewan College of Midwives receives a significant portion of its revenue from the Government of Saskatchewan Grants. As a result, the College is dependent upon the continuation of these grants to maintain operations at the current level.

5. Income Taxes

No provision for income taxes has been made in these financial statements as the Association is a non-profit organization and, to the extent the Association maintains its non-profit status, no income taxes will be payable.

6. Financial Instruments

The Association's recognized financial assets and liabilities consist of cash, term investments, accounts receivable, accounts payable and deferred revenues.

7. Financial Risks

The Association has the following risks associated with its financial instruments:

The Association's exposure to credit risk is based on the carrying amount of its financial assets. The exposure to interest rate risk pertains to term investments, which are subject to future changes in interest.

8. Comparative Figures

The prior year financial statements were audited by another accountant. Certain figures have been reclassified to conform with the presentation adopted in the current year.

Saskatchewan College of Midwives

For the Year Ended March 31, 2014

Schedule 1 - Legal Fees

	2014	2013
Professional Conduct/Discipline	\$ 7,977	\$ 395
Corporate	11,112	3,950
Other	305	-
	\$ 19,394	\$ 4,345



Saskatchewan College of Midwives
PO Box 32097
Regina, Saskatchewan
S4N 7L2
Website: www.saskmidwives.ca