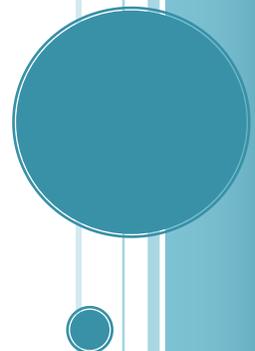


# SASKATCHEWAN COLLEGE OF MIDWIVES

*2012/2013 Annual Report*



# SASKATCHEWAN COLLEGE OF MIDWIVES

## OUR ROLE

### Mission

The Saskatchewan College of Midwives (SCM) strives to ensure that its members provide competent and ethical care to the clients they serve. The SCM adopts standards that should ensure its members are responsive to individual and community needs. The SCM promotes a model of care for the profession of midwifery that encourages informed choice for the client and participation of women by providing standards and guidelines for the midwives that ensure a high quality of care and protection of the public. The SCM is responsive to the public and the College's members.

### Mandate

The SCM mandate is to serve and protect the public interest by regulating midwifery practice in accordance with *The Midwifery Act*, *The Midwifery Regulations*, *The Regulatory Bylaws* and other relevant legislation. The goal of the SCM is to register qualified, competent midwives to provide safe, high quality care to women and their families in the province of Saskatchewan.

### Transitional Council 2012-2013 Appointed Members

Ray Joubert, BSP, Chairperson  
Debbie Mpofo, RM, Vice-Chairperson  
Debbie Vey, RM  
Dr. George Carson, MD,CSPQ, FRCSC, FSOGC  
Gail Rosseker, RN  
Maud Addai, RM  
Rosalind Lydiate, RM  
Sharon Staseson, RN  
Sheila Achilles, RN  
Wendy Lavalley

### Employees 2012-2013

Cheryl Olson, Executive Director/Registrar  
Maureen Belanger, Executive Assistant

## Chairperson Report

### Ray Joubert, BSP

The Transitional Council manages the affairs of the College and regulates the profession of midwifery in the public interest. On behalf of the Transitional Council of the Saskatchewan College of Midwives, the following is a summary of the College's activities during the fiscal year ending March 31, 2013.

#### Staff and Council:

- The Transitional Council continues to meet six times per year.
- The Transitional Council approved a recommendation to provide financial assistance to two members of the Transitional Council to attend the 2012 Canadian Association of Midwives' (CAM) Conference.
- A Strategic Plan spanning years 2013 – 2015 was developed at a Planning Session in December 2012.

#### Members:

- The Transitional Council approved a recommendation to provide financial assistance to two registered midwife members to attend the 2012 CAM Conference.
- Two new members were appointed to the Professional Conduct Committee.

#### Legislation and Policy:

- In accordance with the Strategic Plan, once the proposed amendments to legislation are approved, it is anticipated that the continuing competence requirements will be implemented on January 1, 2015. While proposed bylaws amendments will identify the actual requirements for continuing competence and for maintaining licensure, details of "how" and what is acceptable to fulfill the requirements will be incorporated in policy.
- The Transitional Council accepted the Mount Royal University, midwifery education program, located in Calgary, Alberta, as a recognized midwifery education program in Saskatchewan.
- The Transitional Council approved a licence fee increase of \$200 (annual licence fee increased from \$1400 to \$1600) for the 2013 Licensure year. In addition, the non-refundable application fee increased from \$100 to \$200.
- New regulations under the federal Controlled Drugs and Substances Act allow licensed midwives to prescribe certain Controlled Substances related to their scope of practice. Based upon advice of our legal counsel, the Transitional Council agreed that no further legislative changes are needed and that it would be the responsibility of the registered midwife to initiate participation in the necessary education required to prescribe these drugs within their scope.

#### Complaints and Discipline

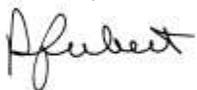
- The Professional Conduct Committee received two reports of alleged professional incompetence or professional misconduct.
- The Professional Conduct Committee submitted a report to the Discipline Committee, advising that an investigation into a report received by the committee had concluded and that no further action would be taken with respect to the matter.

#### External Relations and Other Initiatives:

- We continue our involvement with the Multi-Jurisdictional Midwifery Bridging Program, however the program has suspended operations and Canadian regulators and educators are exploring other viable and sustainable options to assess and bridge internationally educated midwives.
- We also continue to be actively involved with the Canadian Midwifery Regulators Consortium and the maintenance of the Canadian Midwifery Registration Examination.
- We participate in the provincial Network of Interprofessional Regulatory Organizations (NIRO) in Saskatchewan.

We look to the future with optimism as the profession of midwifery in Saskatchewan continues to grow.

Sincerely,



## Executive Director/Registrar Report Cheryl Olson

It is my pleasure to report on the accomplishments and activities of the Saskatchewan College of Midwives (SCM) over the past year.

At the end of the fiscal year, March 31, 2013, there were eleven registered midwives licensed to practice midwifery in Saskatchewan.

We have seen an increase in applications for membership and licensure in the categories of full practising, restricted and student. Several students from recognized midwifery education programs and approved assessment processes, were granted student membership and licensure in order for them to complete clinical placements with registered midwives in the various programs across the province.

The SCM continues to benefit from its membership with the Canadian Midwifery Regulators Consortium (CMRC). The CMRC reiterated its intention to proceed with a national assessment process for midwifery education programs, both Canadian programs and those located outside of Canada. Following an agreed upon assessment process (by regulators), recognition of the midwifery education program as it has been assessed nationally would be the responsibility of the provincial regulators.

The SCM partnered with the CMRC to host a National Assessment and Bridging Meeting, held on February 26, 2013 in Regina. The project was funded through the Government of Saskatchewan's Immigrant Bridge to Licensing Program (Ministry of the Economy) and the Government of Canada's Foreign Credential Recognition Program. The purpose of the meeting was to engage in frank and open discussion in order to devise a plan/concept that provides for timely, efficient, cost-effective and quality-driven assessment and bridging for Internationally Educated Midwives, taking into consideration what currently exists in terms of tools, curriculum and resources. The meeting, attended by regulators, educators and government representatives from across Canada, achieved much of what was intended and provided a launch-pad for further discussion, partnerships and continued collaboration as we explore viable solutions to the assessment and bridging needs of the internationally educated midwife.

A variety of policies were developed and approved over the past year, all of which are available on the SCM website.

Our commitment to efficient and effective operational processes has remained strong and we continuously look for ways to improve and streamline our day to day work.

As always, with gratitude...



## Registration Data Saskatchewan College of Midwives (SCM)

Inquiries	2008	2009	2010	2011	2012	2013 As of March 31/13	Number of inquiries resulting in SCM Membership & Licensure to Date (Total - All Categories for All Years)
SCM Membership & Licensure	13	18	17	28	11	37	21
Midwifery Education Programs	0	11	15	15	0	15	

**Note: Membership & Licensure did not necessarily occur within the inquiry year.**

## 2012 Annual Meeting – Transitional Council Follow-up

There were no matters identified at the 2012 Annual Meeting that required follow-up by the Transitional Council.

## SASKATCHEWAN COLLEGE OF MIDWIVES COMMITTEES

### Professional Conduct Committee

#### Committee Members

Barbara Puckett, RN(NP), Neonatal Nurse Practitioner, Saskatoon, Saskatchewan  
Debbie Vey, RM, Registered Midwife, Fort Qu'Appelle, Saskatchewan  
Toni Fehr, RM, Registered Midwife, Manitoba – Resigned November 2012  
Carol Griffin, RM, Registered Midwife, Manitoba  
Bridget Mensah, RM, Registered Midwife, Regina, Saskatchewan  
Merrilee Rasmussen, Q.C. BA LLB MA LLM, Legal Counsel, Regina, Saskatchewan

### Discipline Committee

#### Committee Members

Dr. Kathy Lawrence, General Practitioner, Regina, Saskatchewan  
Heather Wood, RM, Registered Midwife, British Columbia  
Ray Joubert, BSP, Pharmacist, Regina, Saskatchewan

### Ad Hoc Committee Continuing Competence Requirement Development

#### Committee Membership

Debbie Mpofu, RM, Chairperson, Registered Midwife, Saskatoon, Saskatchewan  
Bridget Mensah, RM, Registered Midwife, Regina, Saskatchewan  
Debbie Vey, RM, Registered Midwife, Fort Qu'Appelle, Saskatchewan  
Della Magnusson, RN(NP), Registered Nurse/Nurse Practitioner, Saskatoon, Saskatchewan  
Gail Rosseker, RN, Registered Nurse, Regina, Saskatchewan  
Michelle Kryzanoskas, RM, Registered Midwife, Kimberley, Ontario  
Ray Joubert, BSP, Pharmacist, Regina, Saskatchewan

**Transitional Council Members Gail Rosseker, RN far left and Sharon Staseson, RN, participating in 2012 Annual Meeting.**



**SASKATCHEWAN COLLEGE OF MIDWIVES**

**Audited Financial Statements**

**For the fiscal year ended March 31, 2013**

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Iris Howden, CMA

Regina, SK

**INDEPENDENT AUDITOR'S REPORT**

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**To the Members of  
Saskatchewan College of Midwives**

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I have audited the accompanying statement of financial position of Saskatchewan College of Midwives as at March 31, 2013 and the statements of revenue and expenses and net assets for the year then ended, and a summary of significant accounting policies.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

My responsibility is to express an opinion on these financial statements based on my audit. Except as explained below, I conducted the audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

In common with many non-profit organizations, the association derives revenue from membership fees, donations and other fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of these revenues was limited to a comparison of recorded revenue with bank deposits and I was unable to determine whether any adjustments might be necessary to revenue, excess of revenue, assets and net assets.

***Opinion***

In my opinion, except for the effect of adjustments, if any, which might have been necessary had I been able to satisfy myself concerning the completeness of the revenue referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the association as at March 31, 2013 and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

***Comparative Information***

Without modifying our opinion, we draw attention to Note 2(d) to the financial statements, which describes that Saskatchewan College of Midwives has adopted Canadian Accounting Standards for Not-for-Profit organizations with a transition date of April 1, 2011.

**Regina, Saskatchewan  
May 21, 2013**

**Iris E. Howden,  
Certified Management Accountant**

*4927 Helmer Place  
Regina, Saskatchewan S4X 4R8  
Tel: (306) 924-4545  
Fax: (306) 924-4546*

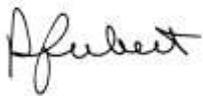
**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**STATEMENT OF FINANCIAL POSITION**  
as at March 31, 2013  
(with comparative figures at March 31, 2012)

	<u>2013</u>	<u>2012</u>
<b>ASSETS:</b>		
Current		
Cash	\$ 295,186	\$ 107,205
Accounts Receivable	2,724	-
GST Receivable	1,464	2,133
Prepaid Expenses	10,685	11,568
Investments	2,000	144,156
	312,059	265,162
Capital		
Capital Assets (Note 3)	-	-
<b>TOTAL ASSETS</b>	<b>\$ 312,059</b>	<b>\$265,062</b>

<b>LIABILITIES:</b>		
Current		
Accounts Payable	37,691	1,850
Deferred Revenue (Note 4)	274,368	263,212
	312,059	265,062

<b>NET ASSETS:</b>		
Unrestricted	-	-
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 312,059</b>	<b>\$265,062</b>

APPROVED BY SCM TRANSITIONAL COUNCIL



**Chairperson**



**Executive Director/Registrar**

**SASKATCHEWAN COLLEGE OF MIDWIVES  
STATEMENT OF UNRESTRICTED NET ASSETS  
Year Ended March 31, 2013  
(with comparative figures at March 31, 2012)**

	<u>2013</u>	<u>2012</u>
UNRESTRICTED NET ASSETS, beginning of year	\$ -	\$ 50,642
Transfer of funds to Deferred revenues	-	(50,642)
Excess of Revenue Over Expense	-	-
<hr/>		
UNRESTRICTED NET ASSETS, end of year	\$ -	\$ -

**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**STATEMENT OF OPERATIONS**  
**For The Year Ended March 31, 2013**  
**(with comparative figures at March 31, 2012)**

	<u>2013</u>	<u>2011</u>
<b>REVENUES</b>		
Government Grant	\$ 167,840	\$ 174,145
CMRC National Bridging Conference Grant	28,768	-
Application Fees	300	503
CMRE – Exams	3,000	-
License Fees	18,433	17,815
Cost Recovery	1,529	638
Interest and Other Revenue	1,506	1,362
	221,376	194,463
<b>EXPENSES</b>		
Accounting	1,829	1,480
Audit Expense	1,290	1,257
CMRC National Bridging Conference Expenses	28,768	-
CMRC Expenses	1,967	1,967
CMRE Expenses	4,779	500
Committee Expenses	1,273	925
Communications	4,801	2,709
Insurance	1,630	1,556
Interest and Bank Charges	72	65
Legal Fees		
Corporate	3,950	11,046
Professional Conduct Committee	395	430
Meetings and Conferences	5,990	6,172
Memberships and Subscriptions	650	630
Office Rental	6,000	6,000
Office Supplies	5,060	4,828
Professional Development	567	-
Salary and Benefits	142,762	145,440
Staff Travel	111	182
Sundry Expenses	55	-
Telephone	2,321	1,993
Transitional Council	7,106	7,283
	221,376	194,463
<b>EXCESS DEFICIENCY OF REVENUE OVER EXPENSE</b>	<b>\$ -</b>	<b>\$ -</b>

**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**STATEMENT OF CASH FLOWS**  
**Year Ended March 31, 2013**  
**(with comparative figures at March 31, 2012)**

	<u>2013</u>	<u>2012</u>
CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES:		
Excess of revenue over expense	\$ -	\$ -
Changes in non-cash working capital:		
Accounts Receivable	(2,724)	1,102
GST Receivable	669	(789)
Prepaid Expenses	882	(9,747)
Accounts Payable	35,841	(481)
Accrued Benefits Payable	-	(315)
Deferred Revenue	11,156	46,962
Transfers from surpluses to deferred revenues	-	(47,238)
	45,824	(10,506)
CASH FLOWS FROM (USED IN) INVESTING ACTIVITIES:		
Disposals (purchases) of capital assets		(3,876)
Capital grants applied to capital purchases		3,876
		-
NET (DECREASE) INCREASE IN CASH	(45,824)	(10,506)
CASH, beginning of year	251,362	261,868
CASH, end of year	\$ 297,186	\$ 251,362

Cash consists of		
Bank	\$ 295,186	\$ 107,205
Short term investments	2,000	144,156
	<b>\$ 297,186</b>	<b>\$ 251,362</b>

**SASKATCHEWAN COLLEGE OF MIDWIVES  
NOTES TO THE FINANCIAL STATEMENTS  
Year Ended March 31, 2013**

**1. General**

The mandate of the College is to serve and protect the public interest by regulating midwifery practice in accordance with The Midwifery Act, midwifery regulations, the regulatory bylaws and other relevant legislation. The goal of the College is to register qualified, competent midwives to provide safe, high quality care to women and their families in the province of Saskatchewan.

**2. Significant Accounting Policies**

a) Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates, as additional information becomes available in the future. As adjustments become necessary, such adjustments are reported in income in the period in which they become known.

b) Revenue Recognition

Revenue, including donations and licensing fees, are recorded in the year in which it is received or receivable. Grant revenues not utilized within the current fiscal period are deferred for use in future periods.

c) Capital Assets

Capital assets are recorded at cost. Amortization is calculated as follows:

Computer Equipment	3 years, using straight line method
Office Equipment	10 years, using straight line method

Grants received specifically for purchase of capital assets are applied against the capital asset accounts. All capital assets purchased to date have been through grant funds.

d) Adoption of accounting standards

The financial statements for the fiscal year ended March 31, 2013 are prepared in accordance with Part III of the CICA Handbook, generally accepted accounting standards for Non-for-Profit organizations (ASNPO). The first reporting period using Part III is for the year organization presented financial statements under the previous generally accepting principles up to and including March 31, 2012.

The adoption of ASNPO had no impact on the previously reported assets, liabilities and net assets of the Association and accordingly, no adjustments have been recorded in the comparative statements of financial position and the statements of operations and net assets. In addition, as no changes were required, an opening statement of financial position at April 1, 2011, the Association's date of transition, have not been presented.

**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year Ended March 31, 2013**

**3. Capital Assets**

	<u>Cost</u>	<u>Grants Applied</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value 2013</u>	<u>Net Book Value 2012</u>
Computer Equipment	\$ 6,148	\$ 6,148	\$ -	\$ -	\$ -
Office Equipment	7,358	7,358	-	-	-
	<u>\$ 13,506</u>	<u>\$ 13,506</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**4. Deferred Revenue**

The College receives grant monies during the year. Any funds not spent during the year are included in deferred revenue and carried forward to be used in a future fiscal period. Grant funds received during the March, 2012 year were \$178,995 (2012 - \$177,460).

During the 2012/13 year, the College also received grant funds from CMRC to host the National Bridging Conference.

Deferred Revenue is calculated as follows:

	<u>2013</u>	<u>2012</u>
Deferred Revenue, opening balance	\$ 263,212	\$ 216,250
Transfers in from unrestricted surplus	-	50,642
Grant funds applied to prior period capital purchases	-	(3,119)
Grant funds received	34,650	-
Grant funds received (operational)	178,995	177,460
Funds spent during year	<u>(202,489)</u>	<u>(178,021)</u>
Deferred Revenue, end of year	<u>\$ 274,368</u>	<u>\$ 263,212</u>

Grant funds spent during the year include \$192,608 on operations and \$28,768 on the National Bridging Conference (2012 was \$174,140 on operations and \$3,876 on capital items)

Deferred Revenues relating to each fiscal year are as follows:

Capital Grant	\$ 36,494
2007 - 08 Grant	50,642
2008 - 09 Grant	124,416
2009 - 10 Grant	45,722
2010 - 11 Grant	2,623
2011 - 12 Grant	3,315
2012 - 13 Grant	<u>11,156</u>
Total	<u>\$ 274,368</u>

**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year Ended March 31, 2013**

**5. Economic Dependence**

Saskatchewan College of Midwives receives a significant portion of its revenue from government grants. As a result, the College is dependent upon the continuation of these grants to maintain operations at the current level.

**6. Income Taxes**

No provision for income taxes has been made in these financial statements as the Association is a non-profit organization and, to the extent the Association maintains its non-profit status, no income taxes will be payable.

**7. Financial instruments**

The Association's recognized financial assets and liabilities consist of cash, term investments, accounts receivable, accounts payable and deferred revenues.

**8. Financial Risks**

The Association has the following risks associated with its financial instruments;

The Association's exposure to credit risk is based on the carrying amount of its financial assets. The exposure to interest rate risk pertains to term investments, which are subject to future changes in interests.



**Left to Right Transitional Council Members Debbie Mpofu, RM, Saskatoon Health Region, Maud Addai, RM, Cypress Health Region and Margaret Baker, Primary Health Services Branch, participating in the 2012 SCM Annual Meeting.**



**Saskatchewan College of Midwives**  
**PO Box 32097**  
**Regina, Saskatchewan**  
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**Website: [www.saskmidwives.ca](http://www.saskmidwives.ca)**