

# SASKATCHEWAN COLLEGE OF MIDWIVES

*2011/2012 Annual Report*



# SASKATCHEWAN COLLEGE OF MIDWIVES

## OUR ROLE

### Mission

The Saskatchewan College of Midwives (SCM) strives to ensure that its members provide competent and ethical care to the clients they serve. The SCM adopts standards that should ensure its members are responsive to individual and community needs. The SCM promotes a model of care for the profession of midwifery that encourages informed choice for the client and participation of women by providing standards and guidelines for the midwives that ensure a high quality of care and protection of the public. The SCM is responsive to the public and the College's members.

### Mandate

The SCM mandate is to serve and protect the public interest by regulating midwifery practice in accordance with *The Midwifery Act*, *The Midwifery Regulations*, *The Regulatory Bylaws* and other relevant legislation. The goal of the SCM is to register qualified, competent midwives to provide safe, high quality care to women and their families in the province of Saskatchewan.

### Transitional Council 2011-2012

#### Appointed Members

Ray Joubert, BSP, Chairperson  
Debbie Mpofu, RM, Vice-Chairperson  
Debbie Vey, RM  
Dr. George Carson, MD,CSPQ, FRCSC, FSOGC  
Gail Rosseker, RN  
Maud Addai, RM  
Rosalind Lydiate, RM  
Sharon Staseson, RN  
Sheila Achilles, RN  
Wendy Lavalley

### Employees 2011-2012

Cheryl Olson, Executive Director/Registrar  
Maureen Belanger, Executive Assistant

## Chairperson Report

### Ray Joubert, BSP

The Transitional Council manages the affairs of the College and regulates the profession of midwifery in the public interest. On behalf of the Transitional Council of the Saskatchewan College of Midwives, I am pleased to provide a summary of the College's activities during the fiscal year ending March 31, 2012.

#### Staff and Council:

- Two new members were appointed to the Transitional Council. They are Maud Addai, RM and Wendy Lavalley. We thank them for their willingness to serve the public interest in this capacity and look forward to their contributions.
- The Transitional Council continues to meet six times per year.

#### Legislation and Policy:

- An ad hoc committee, charged with the task of developing continuing competence requirements, was established and met four times. They are progressing very well towards conclusion and we are expecting their final report soon.
- Further amendments to *The Midwifery Act* and *The Regulatory Bylaws* were approved by the Council, for submission to government. Consultation with various stakeholders and counterparts will take place over the next months.
- Amendments to the *Administrative Bylaws* and the *Midwifery Fee Bylaws* were approved by the Council.
- The Council reviewed and approved five applications for membership and licensure with the College.
- Several professional practice and administrative policies were developed and approved. Work continues in this area.

#### Complaints and Discipline

- The Professional Conduct Committee received one report of alleged professional incompetence or professional misconduct. This report was investigated as authorized under the Act and at year end the conclusion was pending.

#### External Relations and Other Initiatives:

- We continue our involvement with the Multi-Jurisdictional Midwifery Bridging Project.
- We also continue to be actively involved with the Canadian Midwifery Regulators Consortium and the maintenance of the Canadian Midwifery Registration Examination.
- We participate in the provincial Network of Interprofessional Regulatory Organizations (NIRO) in Saskatchewan.
- A registered midwife was appointed to the Saskatchewan College of Pharmacists Interdisciplinary Advisory Working Group established to address issues arising from enhanced authority for pharmacists to prescribe drugs.
- In order to address reports of unauthorized practice of midwifery in the province, strategies to educate the public and other providers in the health sector were implemented.

We look forward with enthusiasm as the profession of midwifery makes continuous progress in Saskatchewan.

Sincerely,



## Executive Director/Registrar Report Cheryl Olson

I am once again pleased to report on the many achievements of the Saskatchewan College of Midwives (SCM) over the past year. I would like to take this opportunity to thank our dedicated SCM committee members, registered midwife members and non-member colleagues alike, for their contribution to the self-regulation of midwifery in Saskatchewan. Much of what has been accomplished can be directly attributed to their hard work.

At the end of the fiscal year, March 31, 2012, there were eleven registered midwives licensed to practice midwifery in Saskatchewan.

Membership with the Canadian Midwifery Regulators Consortium (CMRC) continues to provide us with a pool of knowledge, experience and resources from which to draw. The CMRC identified a number of priorities at their November, 2011 meeting, one of which is to develop a nationally based midwifery education program assessment process. As well, the CMRC adopted the International Confederation of Midwives (ICM) Global Standards for Midwifery Regulation.

The Multi-jurisdictional Midwifery Bridging Project (MMBP) is a bridging program for qualified midwives educated outside of Canada. The MMBP is currently in the process of securing sustainability funding and transitioning from a pilot project to a program. At this time, the future of the program is yet to be determined.

From an operational perspective, we have remained steady in our commitment to efficiency and effectiveness. We have enhanced utilization of the SCM website and have continued to develop policy enabling us to maintain a high level of consistency, transparency and accountability in our business and regulatory practices. We continue to receive and respond to membership and licensure inquiries from potential applicants throughout Canada and the world.

As always, with gratitude...



## Registration Data Saskatchewan College of Midwives (SCM)

Inquiries	2008	2009	2010	2011	2012 As of March 31/12	Number of inquiries resulting in SCM Membership & Licensure to Date (Total - All Categories for All Years)
SCM Membership & Licensure	13	18	17	28	11	17
Midwifery Education Programs	0	11	15	15	0	

**Note: Membership & Licensure did not necessarily occur within the inquiry year.**

## 2011 Annual Meeting – Transitional Council Follow-up

Two matters were brought to the SCM 2011 Annual Meeting by the Midwives Association of Saskatchewan for consideration by the Transitional Council.

**That the College look into the possibility of providing liability insurance coverage for Second Attendants rather than the liability insurance coverage that is provided through health regions so that doulas may be used as Second Attendants.**

A decision on the matter of providing liability insurance was made by the Transitional Council at its meeting on December 21, 2010. The Council determined that it is not the mandate of the College to be a provider of liability insurance. The action taken and the decision made by the Transitional Council was reported to members at the 2011 Annual Meeting.

With respect to the ability to use doulas as Second Attendants, doulas, by role definition are not clinical care practitioners therefore a doula would not typically possess the skills necessary to perform as a Second Attendant.

Under the employment model for midwives in Saskatchewan, it would be typical for a Second Attendant to be an employee of a regional health authority (RHA). RHA policy would not likely allow non-employees to work in the capacity of Second Attendant for in-hospital births and depending on the RHA policy on Second Attendants for out-of-hospital births, this may be the case as well.

It was identified that in some cases, a Second Attendant need not be an employee of a regional health authority, however it is expected that a Second Attendant would be an individual who has the necessary training and education and would have liability insurance coverage that would typically be provided via their own regulated profession.

The matter of liability insurance may be revisited if or when registered midwives in Saskatchewan practice independently.

Transitional Council members agreed that the SCM policy entitled "Second Attendant", adequately outlines the qualifications required of an individual acting as a Second Attendant and addresses the matter of liability insurance for the Second Attendant. The previous decision of the Transitional Council with respect to liability insurance remains in effect.

**That the College make additions to list of authorized drugs and categories of drugs to include: vaccinations (i.e. Pertussis, Hepatitis B Vaccine for Infants), Antiviral (i.e. Acyclovir, HIV treatments), aids to assist with breast milk formation (i.e. Domperidone and breast pumps).**

The need for amendments to various sections of *The Midwifery Act*, *The Regulatory Bylaws* and *The Midwifery Regulations* has been identified. The request for the above additions may be considered by the Transitional Council and included in the SCM submission to government.

# SASKATCHEWAN COLLEGE OF MIDWIVES COMMITTEES

## Professional Conduct Committee

### Committee Members

Barbara Puckett, RN(NP), Neonatal Nurse Practitioner, Saskatoon, Saskatchewan  
Debbie Vey, RM, Registered Midwife, Fort Qu'Appelle, Saskatchewan  
Toni Fehr, RM, Registered Midwife, Manitoba  
Merrilee Rasmussen, Q.C. BA LLB MA LLM, Legal Counsel, Regina, Saskatchewan

## Discipline Committee

### Committee Members

Dr. Kathy Lawrence, General Practitioner, Regina, Saskatchewan  
Heather Wood, RM, Registered Midwife, British Columbia  
Ray Joubert, BSP, Pharmacist, Regina, Saskatchewan

## Ad Hoc Committee Continuing Competence Requirement Development

### Committee Membership

Debbie Mpofu, RM, Chairperson, Registered Midwife, Saskatoon, Saskatchewan  
Bridget Mensah, RM, Registered Midwife, Regina, Saskatchewan  
Debbie Vey, RM, Registered Midwife, Fort Qu'Appelle, Saskatchewan  
Della Magnusson, RN(NP), Registered Nurse/Nurse Practitioner, Saskatoon, Saskatchewan  
Gail Rosseker, RN, Registered Nurse, Regina, Saskatchewan  
Michelle Kryzanoskas, RM, Registered Midwife, Kimberley, Ontario  
Ray Joubert, BSP, Pharmacist, Regina, Saskatchewan

**Teegan Odell, (left), mom Jessica Wood and her son Avery Tucker with Bridget Mensah, RM at RQHR's International Day of the Midwife celebrations on May 5, 2011**



**SASKATCHEWAN COLLEGE OF MIDWIVES**

**Audited Financial Statements**

**For the fiscal year ended March 31, 2012**

**INDEPENDENT AUDITOR'S REPORT**

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**To the Members of  
Saskatchewan College of Midwives**

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I have audited the accompanying statement of financial position of Saskatchewan College of Midwives as at March 31, 2012 and the statements of revenue and expenses and net assets for the year then ended, and a summary of significant accounting policies.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Private Enterprises and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

My responsibility is to express an opinion on these financial statements based on my audit. Except as explained below, I conducted the audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

In common with many non-profit organizations, the association derives revenue from membership fees, donations and other fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of these revenues was limited to a comparison of recorded revenue with bank deposits and I was unable to determine whether any adjustments might be necessary to revenue, excess of revenue, assets and net assets.

**Opinion**

In my opinion, except for the effect of adjustments, if any, which might have been necessary had I been able to satisfy myself concerning the completeness of the revenue referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the association as at March 31, 2012 and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Private Enterprises.

**Regina, Saskatchewan  
May 14, 2012**

**Iris E. Howden,  
Certified Management Accountant**

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**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**STATEMENT OF FINANCIAL POSITION**  
**as at March 31, 2011**  
**(with comparative figures at March 31, 2010)**

	<u>2012</u>	<u>2011</u>
<b>ASSETS:</b>		
Current		
Cash	\$ 107,205	\$ 119,045
Accounts Receivable	-	1,102
GST Receivable	2,133	1,344
Prepaid Expenses	11,568	1,821
Investments	144,156	142,823
	265,062	266,135
Capital		
Capital Assets (Note 3)	-	3,404
	-	3,404
<b>TOTAL ASSETS</b>	<b>\$ 265,062</b>	<b>\$269,539</b>

<b>LIABILITIES:</b>		
Current		
Accounts Payable	1,850	2,332
Accrued Benefits Payable	-	315
Deferred Revenue (Note 4)	263,212	216,250
	265,062	218,897

<b>NET ASSETS:</b>		
Unrestricted	-	50,642
	-	50,642
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 265,062</b>	<b>\$269,539</b>

APPROVED BY SCM TRANSITIONAL COUNCIL



**Chairperson**



**Executive Director/Registrar**

**SASKATCHEWAN COLLEGE OF MIDWIVES  
STATEMENT OF UNRESTRICTED NET ASSETS  
Year Ended March 31, 2012  
(with comparative figures at March 31, 2011)**

	<u>2012</u>	<u>2011</u>
UNRESTRICTED NET ASSETS, beginning of year	\$ 50,642	\$ 50,642
Transfer of funds to Deferred revenues	(50,642)	-
Excess of Revenue Over Expense	-	-
UNRESTRICTED NET ASSETS, end of year	\$ -	\$ 50,642

**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**STATEMENT OF OPERATIONS**  
**For The Year Ended March 31, 2012**  
**(with comparative figures at March 31, 2011)**

	<u>2012</u>	<u>2011</u>
<b>REVENUES</b>		
Government Grant	\$ 174,145	\$ 164,087
Application Fees	503	200
CMRE – Exams	-	-
License Fees	17,815	12,203
Cost Recovery	638	-
Interest and Other Revenue	1,362	188
	<hr/>	<hr/>
	194,463	176,678
<b>EXPENSES</b>		
Accounting	1,480	1,384
Amortization	-	1,215
Audit Expense	1,257	1,050
CMRC Expenses	1,967	1,267
CMRE Expenses	500	1,500
Committee Expenses	925	1,041
Communications	2,709	3,422
Insurance	1,556	1,650
Interest and Bank Charges	65	185
Legal Fees		
Corporate	11,046	7,412
Professional Conduct Committee	430	-
Meetings and Conferences	6,172	7,645
Memberships and Subscriptions	630	610
Office Rental	6,000	2,750
Office Supplies	4,828	4,986
Salary and Benefits	145,440	132,529
Staff Travel	182	498
Telephone	1,993	2,268
Transitional Council	7,283	5,265
	<hr/>	<hr/>
	194,463	176,678
<b>EXCESS DEFICIENCY OF REVENUE OVER EXPENSE</b>	<hr/> <b>\$ -</b>	<hr/> <b>\$ -</b>

**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**STATEMENT OF CASH FLOWS**  
**Year Ended March 31, 2012**  
**(with comparative figures at March 31, 2011)**

	<u>2012</u>	<u>2011</u>
CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES:		
Excess of revenue over expense	\$ -	\$ -
Changes in non-cash working capital:		
Amortization	-	1,215
Accounts Receivable	1,102	(734)
GST Receivable	(789)	(652)
Prepaid Expenses	(9,747)	9
Accounts Payable	(481)	1,089
Accrued Benefits Payable	(315)	(3,872)
Deferred Revenue	46,962	(2,673)
Transfers from surpluses to deferred revenues	(47,238)	-
	(10,506)	(5,618)
CASH FLOWS FROM (USED IN) INVESTING ACTIVITIES:		
Disposals (purchases) of capital assets	(3,876)	(3,795)
Capital grants applied to capital purchases	3,876	3,795
	-	-
NET (DECREASE) INCREASE IN CASH	(10,506)	(5,618)
CASH, beginning of year	261,868	267,486
CASH, end of year	\$ 251,362	\$ 261,868

Cash consists of		
Bank	\$ 107,205	\$ 119,045
Short term investments	144,156	142,823
	<b>\$ 251,362</b>	<b>\$ 261,868</b>

**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year Ended March 31, 2012**

**1. General**

The mandate of the College is to serve and protect the public interest by regulating midwifery practice in accordance with The Midwifery Act, midwifery regulations, the regulatory bylaws and other relevant legislation. The goal of the College is to register qualified, competent midwives to provide safe, high quality care to women and their families in the province of Saskatchewan.

**2. Significant Accounting Policies**

a) Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates, as additional information becomes available in the future. As adjustments become necessary, such adjustments are reported in income in the period in which they become known.

b) Revenue Recognition

Revenue, including donations and licensing fees, are recorded in the year in which it is received or receivable. Grant revenues not utilized within the current fiscal period are deferred for use in future periods.

c) Capital Assets

Capital assets are recorded at cost. Amortization is calculated as follows:

Computer Equipment	3 years, using straight line method
Office Equipment	10 years, using straight line method

Grants received specifically for purchase of capital assets are applied against the capital asset accounts. All capital assets purchased to date have been through grant funds.

**3. Capital Assets**

	<u>Cost</u>	<u>Grants Applied</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value 2012</u>	<u>Net Book Value 2011</u>
Computer Equipment	\$ 6,148	\$ 6,148	\$ -	\$ -	\$ 903
Office Equipment	7,358	7,358	-	-	2,501
	<u>\$ 13,506</u>	<u>\$ 13,506</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,404</u>

**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year Ended March 31, 2012**

**4. Deferred Revenue**

The College receives grant monies during the year. Any funds not spent during the year are included in deferred revenue and carried forward to be used in a future fiscal period. Grant funds received during the March, 2012 year were \$177,460 (2011 - \$165,210).

Deferred Revenue is calculated as follows:

	<u>2012</u>	<u>2011</u>
Deferred Revenue, opening balance	\$ 216,250	\$ 218,923
Transfers in from unrestricted surplus	50,642	-
Grant funds applied to prior period capital purchases	(3,119)	-
Grant funds received	177,460	165,210
Funds spent during year	<u>(178,021)</u>	<u>(167,883)</u>
Deferred Revenue, end of year	<u>\$ 263,212</u>	<u>\$ 216,250</u>

Grant funds spent during the year include \$174,140 on operations and \$3,876 on capital items.

Deferred Revenues relating to each fiscal year are as follows:

Capital Grant	\$ 36,494
2007 - 08 Grant	50,642
2008 - 09 Grant	124,416
2009 - 10 Grant	45,722
2010 - 11 Grant	2,623
2011 - 12 Grant	<u>3,315</u>
Total	<u>\$ 263,212</u>

**5. Economic Dependence**

Saskatchewan College of Midwives receives a significant portion of its revenue from government grants. As a result, the College is dependent upon the continuation of these grants to maintain operations at the current level.

**6. Measurement Uncertainty and Use of Estimates**

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the period in which they become known.

**SASKATCHEWAN COLLEGE OF MIDWIVES**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year Ended March 31, 2012**

**7. Financial instruments**

Saskatchewan College of Midwives follows the accounting standards that were issued by the Canadian Institute of Chartered Accountants (CICA): Section 3855, Financial Instruments - Recognition and Measurement, and Section 3861, Financial Instruments - Disclosure and Presentation. The comparative financial statements have not been restated.

*Financial instruments - recognition and measurement*

As per Section 3855, all financial instruments are measured at fair value on initial recognition. Measurement in subsequent periods depends on whether the financial instrument has been classified as held for trading, available for sale, held to maturity, loans and receivables, or other financial liabilities.



**Mom Kendra Dyrland and Maud Addai, RM, holding baby boy, Chase Dyrland at the Cypress RHA celebration of the 2011 International Day of the Midwife.  
Photo courtesy of Cypress Health Region.**



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