

Section: **Operational** Section Number: **III** Page 1 of 1
Subject: **Certification of True Copies** Issued: January 2012
Revised:
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1. Copies of original documentation typically required for the purpose of membership and licensure shall be certified as true copies.
2. As such, documents copied to verify an applicant's identity may be certified by:
 - Chief or Councillor of First Nations Band council
 - Dentist
 - Judge
 - Lawyer (member of a provincial bar association)
 - Magistrate
 - Mayor
 - Medical Doctor
 - Minister of religion authorized under provincial law to perform marriages
 - Notary Public
 - Optometrist
 - Pharmacist
 - Police officer (municipal, provincial or RCMP)
 - Postmaster
 - Principal of a primary or secondary school
 - Professional Accountant (APA, CA, CGA, CMA, PA, RPA)
 - Professional Engineer (P.Eng.)
 - Senior Administrator in a community college
 - Senior Administrator or Teacher in a university
 - Social Worker (MSW – Masters in Social Work)
 - Veterinarian
3. A document that is said to be a "Certified True Copy of the Original" shall include the following designation:
 - I certify that this is a true copy of the original document.
 - Signed:
 - Dated:
 - Authority to sign (credentials):
 - Postal address/email address/telephone number: